

Branford Board of Assessment Appeals

Applications may be sent to:
 Board of Assessment Appeals
 c/o Assessor's Office
 1019 Main Street
 Branford, CT 06405

Pursuant to P.A. 95-283, of the State of Connecticut, an application to appeal an assessment must be filed: **on or Before February 17, 2012**

Property Owner

Name

Address

City

State

Zip

Grand List of: **List #**

Property Description:

Address

Business Name

Map/Block/Lot

Property Type

(Residential, Commercial, Industrial, Motor Vehicle or Personal Property)

Correspondence & Contact

Name

Address

City

State

Zip

Ph #(s)

Reason for Appeal:

Appellant's Estimate of Value:

DO NOT WRITE BELOW THIS LINE

 Signature of property owner or duly authorized agent (attach evidence of authorization)

X _____

DATE _____

Date	Time	Hearing Officer
<input type="text"/>	<input type="text"/>	<input type="text"/>

OLD ASSESSMENT

NEW ASSESSMENT

CHANGE

NO CHANGE

Board of Assessment Appeals Signatures:

X	X
X	X
X	X

Notice of time sent: _____

Notice of Decision sent: _____

BOARD OF ASSESSMENT APPEALS GUIDELINES

1. Complete form but **“DO NOT SIGN”**.
2. Sign form at your hearing in front of the hearing officer.
3. **RETURN FORM BY FEBRUARY 17, 2012 AND YOU WILL RECEIVE YOUR APPOINTMENT DATE AND TIME BY MAIL. APPOINTMENT TIME AND DATE CAN NOT BE CHANGED.**
4. At your hearing you should bring all items to substantiate your request for a reduction. These items may include, but are not limited to the following:
 - a. A recent appraisal (as of 10/1/09, the year of our revaluation) of your property by a certified appraiser.
 - b. A listing of sales of similar properties which have sold during the applicable Grand List Year.
 - c. Documentation of any errors which you feel may have been made on your street card, for example: size of land, size of building, condition of building, number of baths, type of heating, air conditioning, etc.
 - d. A listing of properties similar to yours, which may have lower assessments.
 - e. Any maps or deeds which indicate that the land area may be wrong.
 - f. Submitted documentation should be copies, as they will remain the property of the Board of Assessment Appeals. It is also noted that copies of any income and expense & personal property declarations submitted will become public information.
 - g. Photographs are not returned.
5. After your hearing, your hearing officer will present your case to the entire board for consideration and a decision.
6. You will be notified in writing of the Board’s final decision regarding your appeal.

AGENT'S CERTIFICATION

DATE: _____

To whom it may concern:

I, _____ being the legal owner of property
located at _____ hereby authorize
_____ to act as my agent in all matters before the Board of
Assessment Appeals of the Town of Branford for the assessment year commencing October 1,
2011.

Signed _____