

DOCUMENTATION REQUIRED:

- Pay stubs for all working adults in the household for the four week time period prior to your appt.
- If you are self employed, there is a self employment form that must be filed out.
- Unemployment Compensation Benefits for the four week period prior to your appointment.
- Interest and Dividend Statements
- Social Security/SSI
- Pensions/Annuities (1099's)
- Veterans Benefits
- Workers Compensation/Disability Insurance (long or short term)
- Alimony/Child Support
- DSS/State Assistance
- Money from Family or Friends
- Do you own a business? under the table earnings?
- Other Income:Paypal, Ebay, lottery, casino, etc
- Rent Receipt/Mortgage Statement
- Checking/Savings Statement /CD's (every page of previous month's statements)
- Stocks/Bonds
- Social Security Numbers & Birthdates of all household members.
- Depending on what fuel source you heat with, you will need that bill (gas, electric, electric). If you heat with oil, it is your responsibility to establish an account with a dealer who is a registered vendor with the CT Energy Assistance Program.



**Documents
required!**

Town of Branford

Revised 10/2009

Town of Branford

Energy Assistance Programs

2009-2010



***Helping Branford families
stay warm this winter!***

**Marlowe Ioime,
Assistant Director**

mioime@branford-ct.gov

Energy Hotline: 203-315-0610

Energy Assistance 2009-2010

by appointment only (203)315-0610

There is help available to for your spiraling heating costs if you meet the income and asset criteria. A senior living alone must have a **total gross monthly income** less than: \$30,485, two people living together less than \$39,865 Generally renters can have no more than \$7000 in assets (bank accounts, CD's, IRA's, stocks or bonds); homeowners are limited to \$10,000 in assets. (Excess assets are added to income and combined must fall below amounts listed above). If you applied last year we will send you a letter assigning you an appointment date, along with a list of required documentation.

OIL

If you applied last year for energy assistance and you heat with oil, you will be mailed a letter during the month of October with an appointment date and time and a detailed list of the required documentation. Please remember, if you do not have the required documentation, your application cannot be approved. Please come prepared to your appointment. If you need more time to gather your documents, please reschedule your appointment.

If you are new to the program, or did not apply last year, please contact Marlowe at 315-0610 after October 1st.



Oil Heated Households

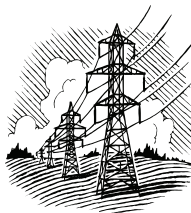
Please remember it is your responsibility to establish an account with a dealer that is a registered vendor with the Connecticut Energy Assistance Program., otherwise your bill will not be paid.

ELECTRIC

If you applied last year for energy assistance and you heat with electricity, you will be mailed a letter during the month of November with an appointment date and time and a detailed list of the required documentation. Please remember, if you do not have the required documentation, your application cannot be approved. Please come prepared to your appointment. If you need more time to gather your documents, please reschedule your appointment.

If you are new to the program, or did not apply last year, please contact Marlowe at 315-0610 after November 1st.

If you have not already done so, you must contact Northeast Utilities and apply for the winter protection program and the Matching Payment Plan (1-800-286-5844) You will be placed on a matching payment plan and have your account coded as a hardship, protecting you from shut-offs. This is VERY important because if you qualify for fuel assistance, payments are not made to NU until June. Electric bill must be in the name of a household member over the age of 18 and coded as residential heat.



Electric Heated Households

Remember:

Please be sure to call your heating utility to get on a matching payment plan BEFORE your appointment.

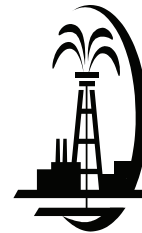
This is a very important step in the process!

GAS

If you applied last year for energy assistance and you heat with gas, you will be mailed a letter during the month of December with an appointment date and time and a detailed list of the required documentation. Please remember, if you do not have the required documentation, your application cannot be approved. Please come prepared to your appointment. If you need more time to gather your documents, please reschedule your appointment.

If you are new to the program, or did not apply last year, please contact Marlowe at 315-0610 after December 1st.

If you have not already done so, you must contact Southern Connecticut Gas and apply for the Matching Payment Plan (1-800-659-8299) Under this plan you will be protected from shut-offs and if you make all of your month payments eventually SCGC will match all of the money you paid as well as fuel assistance payments. Basically it doubles the amount of dollars off your bill. Gas bill must be in the name of a household member over age 18.



Gas Heated Households

Remember:

Appointments are necessary.

If you are unable to keep your appointment, or do not have the required documentation, please reschedule so that someone else can fill your appointment slot.