

BRANFORD BOARD OF EDUCATION MEETING MINUTES

DATE: June 21, 2017

LOCATION: Branford High School Lower Media Center
185 East Main Street, Branford, CT

SUBJECT: Special Board of Education Meeting

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ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Michael Krause, CIC, Chair	Board of Education
Y	John O'Connor, Vice-Chair	Board of Education
Y	Betsy Regan, Secretary (Arrived during Executive Session)	Board of Education
Y	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
Y	Judith Hotz	Board of Education
Y	Kate Marsland (Arrived at 7:38 PM)	Board of Education
Y	John R. Prins	Board of Education
Y	Shannen Sharkey	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Dr. Anthony Buono, Assistant Superintendent	Central Office

Others present:

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

01 Meeting was called to order at 7:04 PM by Chairman, Michael Krause.

APPROVAL OF MINUTES

02 MOTION (Prins/Sharkey) to approve the May 17, 2017 Full Regular BOE Meeting Minutes.
APPROVED (Judy Hotz abstained)

COMMUNICATION

Chairman Krause shared thank you letters with the Board that were received from staff members. He also shared the 8th grade awards and graduation brochures.

RECOGNITION

A. BHS Girls Lacrosse Team

Chairman Krause and Superintendent Hernandez presented the coaches and players of the BHS Girls Lacrosse team with a proclamation recognizing them for their outstanding season.

SUPERINTENDENTS REPORT/WIS NEXT GENERATION UPDATE

Superintendent Hamlet Hernandez stated that the design team for the WIS construction went up to the meet with the State. Although Superintendent Hernandez was not able to attend, the feedback regarding the meeting was that it was very successful and everything is on track. Bonding is expected late June/Early to Mid-July. Superintendent Hernandez also reported that the Board of Selectman recently appointed incoming WIS Principal, Raeanne Reynolds, to the Building Commission. A community update meeting will be scheduled soon.

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SUPERINTENDENTS REPORT/WIS NEXT GENERATION UPDATE (Continued)

Superintendent Hamlet Hernandez reported that the State has decreased the waiting time for SBA results and these results will be available soon.

Superintendent Hernandez discussed the Administration Retreat that is scheduled for July 10-11th. He stated that the Administrator Retreat will be aligned with the Board Retreat that will be held mid July.

Superintendent finished this evenings report stating that the high school graduation was held on June 9th on the green and the intermediate school 8th grade promotion was held on June 8th at Walsh and was attend by himself and BOE Vice-Chair, John O'Connor.

CONSENT AGENDA

03 A. Healthy Food Certification

MOTION (Hotz/O'Connor) to approve as discussed at the June 14, 2017 Personnel & Finance Committee Meeting, the following:

“RESOLVED that pursuant to C.G.S. Section 10-215f, all food items offered for sale to students in the schools under jurisdiction of the Branford Board of Education, and not exempted from the CNS published by the CSDE, will comply with the CNS during the period of July 1, 2017 through June 30, 2018. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, and fundraising activities on school premises, whether or not school sponsored.

The Board of Education will exclude from certification food items that do not meet the CNS, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.”

APPROVED UNANIMOUSLY

04 B. FY 17 Budget

MOTION (Hotz/Sharkey) to approve the Superintendent of Schools be permitted to over-expend characters, as appropriate, but to remain within the FY17 budget with any residual funds returned to the Town, as discussed at the June 14, 2017 Personnel & Finance Committee Meeting

APPROVED (John Prins abstained)

Continued...

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05

EXECUTIVE SESSION

BOE Chairman Krause, moved the meeting into Executive Session at 7:24 PM to:

- A. Discuss the Superintendent's Evaluation and Contract
- B. CHRO Complaint Update

All Board Members in attendance at tonight's meeting including Superintendent Hernandez were present during the Executive session.

The meeting returned to regular session at 9:58 PM.

DISCUSSION/ACTION ITEM

06

A. FY 18 Budget

MOTION (Prins/Hotz) to approve the following:

The Board directs the Superintendent to adjust the 2017-18 budget to meet the final appropriation by:

1. Accommodating the reduction of \$23,201 by adjustment in the Health Insurance account; Increasing the Pupil Services budget by \$507,889 to reflect the anticipated loss of Agency Placement and
2. Excess Costs reimbursement; and
3. Making other internal realignments, as appropriate, to facilitate budget management.

APPROVED UNANIMOUSLY

B. Board Retreat

Mr. Krause discussed the Board Retreat scheduled for July. He stated that the retreat will be held on July 13th from 8:30 AM to 2:00 PM with the location to be determined. Mr. Krause asked the board members to email him what they would like to accomplish at the Retreat.

C. Superintendent Contract

07

MOTION (O'Connor/Prins) to extend the Superintendent's contract through June 30, 2020.

APPROVED UNANIMOUSLY

Continued...

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STANDING COMMITTEE REPORTS

- A. **Communication Committee** (Joanne Borrus, Chair). Next scheduled meeting: **Wednesday, August 9, 2017 at 6:00 P.M., Branford High School Lower Media Center.**
- B. **Personnel & Finance Committee** (Judy Hotz, Chair) . Next scheduled meeting: **Wednesday, August 9, 2017 at 6:30 P.M., Branford High School Lower Media Center.**
- C. **Teaching & Learning Committee** (John Prins, Chair) Next scheduled meeting: **Wednesday, August 9, 2017 at 7:00 P.M., at Branford High School, Lower Media Center.**
- D. **Policy Committee** (Kate Marsland & John O'Connor, Co-Chairs). Next scheduled meeting: **Wednesday, August 16, 2017 at 6:00 P.M., Branford High School Lower Media Center.**

BOARD REPORTS:

ACES – Judy Hotz reported that ACES joined an insurance collaboration. She discussed the China Academy, student both from here in the US and over there to attend. She stated that this program will help increase revenue for ACES.

CABE – John Prins reported that both he and Superintendent Hernandez attended the CABE Legislative Wrap-up. This event was well attended and a very positive meeting. Mr. Prins also discussed the Summer Institute. He finished his report by stating that the CABE Board of Directors voted not to increase their fees this year.

BECC – Kate Marsland stated that she did not have a report for this evenings meeting.

08

ADJOURN

Chairman Krause adjourned the meeting 10:12 PM with no action taken.

The next Full Board Meeting is scheduled for Wednesday, August 16, 2017 at 7:00 PM in the Branford High School, Lower Media Center.

PLEASE NOTE: Parking for Board Meetings held at Branford High School Lower Media Center is in Lot C. Access to meetings is through the F3 library doors.

Respectfully submitted,
Elizabeth Regan
Secretary

Prepared by
Kerry Eyrich