

**BRANFORD BOARD OF EDUCATION  
SPECIAL PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

**DATE:** October 11, 2017      **LOCATION:** Branford High School Lower Media Center  
Branford, CT

**SUBJECT:** Personnel & Finance Committee Meeting Page 1 of 2

**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
Y	Judith Hotz, Chair	Board of Education
Y	Michael Krause, CIC	Board of Education
Y	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
N	Dr. Kate Marsland	Board of Education
Y	John O'Connor	Board of Education
Y	John Prins	Board of Education
Y	Elizabeth Regan	Board of Education
Y	Shannen Sharkey	Board of Education
N	Emily Borst	Student Representative
N	Madison Daniels	Student Representative
N	Jayleen Flores	Student Representative
N	GianCarlo Giannini	Student Representative
N	Lisa Kroeber	Student Representative
N	William Riggs	Student Representative
N	Daniel Shamas	Student Representative
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Dr. Anthony Buono, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer	Central Office

Others present:

**BUSINESS ITEMS**

- | <b>ITEM</b>                     | <b>DESCRIPTION</b>  |
|---------------------------------|---|
| <b>CALL</b>                     |   |
| 01                              | Meeting was called to order at 5:24 PM by Judith Hotz, Committee Chair.   |
| <b>APPROVAL OF MINUTES</b>      |   |
| 02                              | MOTION (O'Connor/Krause) to approve minutes from the September 6, 2017 Personnel & Finance Committee Meeting.<br>APPROVED 3-0, Ms. Hotz abstained   |
| <b>DISCUSSION/CONSENT ITEMS</b> |   |
| 03                              | <b><u>2017/2018 Monthly Expenditures</u></b><br>Mr. Neel reported that the General Operating budget is 68.4% encumbered, the Pupil Services budget is 72.5% encumbered with a combined encumbrance of 69.1%. He also noted that the repairs at WIS due to PCB testing levels have amounted to about \$27,000.                             |
| 04                              | <b><u>2016/2017 Special Education Tuition &amp; Transportation Monthly Expenditures</u></b><br>Mr. Cicarella reported current projects show expenses approaching \$3 million, with a budget of \$3,006,839 but that the projections are extremely conservative and include some place-holders that may not be in place for the full year. |
| 05                              | <b><u>Personnel Report</u></b><br>Mr. Neel presented the September Personnel Report to the Board.   |

