

**BRANFORD BOARD OF EDUCATION  
PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

**DATE:** April 11, 2018                      **LOCATION:** Branford High School Lower Media Center  
Branford, CT

**SUBJECT:** Personnel & Finance Committee Meeting Page 1 of 2

**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
Y	Michael Krause, CIC, Interim Committee Chair	Board of Education
Y	Joanne Borrus	Board of Education
Y	Maria Ehrhardt	Board of Education
Y	Ellen Michaels	Board of Education
N	John O'Connor	Board of Education
Y	John Prins	Board of Education
Y	Elizabeth Regan	Board of Education
Y	Shannen Sharkey	Board of Education
N	Emily Borst	Student Representative
N	Madison Daniels	Student Representative
N	Jayleen Flores	Student Representative
N	GianCarlo Giannini	Student Representative
N	Lisa Kroeber	Student Representative
N	William Riggs	Student Representative
N	Daniel Shamas	Student Representative
Y	Hamlet M. Hernandez, Superintendent	Central Office
N	Dr. Anthony Buono, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer	Central Office

Others present

**CALL**

**01** Meeting was called to order at 6:36 PM by the Interim Chair, Michael A. Krause.

**APPROVAL OF MINUTES**

**02** Motion (Borrus/Ehrhardt) to approve the meeting minutes from the March 14, 2018 Personnel & Finance Committee meeting.  
APPROVED UNANIMOUSLY

**DISCUSSION/CONSENT ITEMS**

- 03** **2017/2018 Monthly Expenditures**  
Mr. Neel reported that the pupil services budget is 88.6% encumbered, the general operations budget is 89.3% encumbered, for a combined encumbrance of 89.2% which is “exactly where we want to be at this time of year.”
- 04** **2017/2018 Special Education Tuition & Transportation Monthly Expenditures**  
Mr. Cicarella reported that tuition has gone slightly down this month, and transportation has remained stable. We are currently anticipating a \$2.9 million expense against at \$3.0 million budget, projecting \$93,268 in residuals.
- 05** **Personnel Report**  
Mr. Neel presented the April Personnel Report to the Board. He noted a housekeeping detail in the personnel report relating to the substitute nurse positions in the district.

Continued...

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**06**    Questions/Comments

Mr. Krause allowed for comments, and Renee D’Angelo spoke on behalf of nearly 2 dozen Chartwells employees, many of whom are residents of Branford and long-time employees in the schools. Ms. D’Angelo asked for the board to do something to help preserve the employment of those workers who will be impacted by a change in the food service vendor that is currently out for bid. Mr. Jerolman spoke in favor of doing the “right thing” in this situation and in favor of more transparency. John Prins explained that the board’s relationship is with legally with Chartwells and that the unfortunate circumstance of having to rebid is that Chartwells’ employees must rely on their union for better protection. Superintendent Hernandez explained that the required Request for Proposal for a new food service contract includes the stipulation that current employees of Chartwells be given the opportunity to apply for jobs with the new vendor. He stated emphatically that the work done by Chartwells employees is “laudible” and that their performance is not the reason the service is being put out to bid. He acknowledged that it is a difficult situation for those individuals, and stated that the proposals for a new service are expected by mid-May.

**ADJOURN**

**07**    MOTION (Borris/Ehrhardt) to adjourn. Mr. Krause adjourned the meeting at 6:55 PM.

**The next Personnel & Finance Committee Meeting will be  
May 9, 2018 at 6:30 PM at Branford High School, Lower Media Center.**

Respectfully submitted,  
*Elizabeth Regan*  
Secretary