

**BRANFORD BOARD OF EDUCATION  
PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

**DATE: March 14, 2018**

**LOCATION: Branford High School Lower Media Center  
Branford, CT**

**SUBJECT: Personnel & Finance Committee Meeting**

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**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
Y	Michael Krause, CIC, Interim Committee Chair	Board of Education
Y	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
N	Ellen Michaels	Board of Education
Y	John O'Connor	Board of Education
Y	John Prins	Board of Education
Y	Elizabeth Regan	Board of Education
Y	Shannen Sharkey	Board of Education
N	Emily Borst	Student Representative
N	Madison Daniels	Student Representative
N	Jayleen Flores	Student Representative
N	GianCarlo Giannini	Student Representative
N	Lisa Kroeber	Student Representative
N	William Riggs	Student Representative
N	Daniel Shamas	Student Representative
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Dr. Anthony Buono, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer	Central Office

Others present:

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**CALL**

**01** Meeting was called to order at 6:09 PM by the Interim Chair, Michael A. Krause.

**APPROVAL OF MINUTES**

**02** Motion (Borrus/O'Connor) to approve the meeting minutes from the February 21, 2018 Personnel & Finance Committee meeting.  
APPROVED UNANIMOUSLY

**DISCUSSION/CONSENT ITEMS**

- 03** **2017/2018 Monthly Expenditures**  
Mr. Neel reported that the Pupil Services budget is 83.8% committed and the general operating budget is 87.4% committed, for a combined 86.8% commitment. He said everything is on track for the end of the year, as expected.
- 04** **2017/2018 Special Education Tuition & Transportation Monthly Expenditures**  
Mr. Cicarella reported that it was an uneventful month, with only slight changes. Right now, the expenses are projected at just over \$2.9 million against a \$3 million budget, leaving approximately \$76,000 in residuals.
- 05** **Personnel Report**  
Mr. Neel presented the March Personnel Report to the Board. He stated only a correction to a retirement date that had been incorrectly listed in last month's report.

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