

BRANFORD BOARD OF EDUCATION MEETING MINUTES

DATE: October 17, 2018

LOCATION: Branford High School Lower Media Center
185 East Main Street, Branford, CT

SUBJECT: Board of Education Meeting

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ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Michael Krause, CIC, Chair	Board of Education
Y	John O'Connor, Vice-Chair	Board of Education
Y	Betsy Regan, Secretary	Board of Education
Y	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
Y	Ellen Michaels	Board of Education
Y	Dawn Perrotti	Board of Education
Y	John R. Prins	Board of Education
N	Shannen Sharkey	Board of Education
N	GianCarlo Giannini	Student Representative
N	Lisa Kroeber	Student Representative
N	William Riggs	Student Representative
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office

Others present:

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

01 Meeting was called to order at 7:36 PM by Chair, Michael Krause.

AGENDA CHANGES

Chair Krause, moved the first reading of policies from Discussion/Action Items to Consent Agenda.

02

MINUTES APPROVAL

A. MOTION (Prins/Borrus) to approve minutes from the September 17, 2018 BOE Retreat Meeting.
APPROVED UNANIMOUSLY

B. MOTION (Prins/Michaels) to approve minutes from the September 26, 2018 Full Regular BOE Meeting.
APPROVED UNANIMOUSLY

SUPERINTENDENT'S REPORT/WIS NEXT GENERATION UPDATE

Superintendent Hernandez reported that last week the Interact Club was installed. This club is involved with promoting community support and community spirit as well as public service. Superintendent Hernandez stated that he attended the ceremony for this new club which was founded on the initiative of BHS students. The interact club is a national club with over 600 adult clubs, in which there was a wonderful turn out of local club members that act as mentors for our students. The club advisors are Sarah Vitelli and Marian Montano.

Superintendent Hernandez stated that he and Assistant Superintendent Sexton continue to work with Lyle Kirtman, for the development of the District's Administrative team. Superintendent Hernandez

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SUPERINTENDENT'S REPORT/WIS NEXT GENERATION UPDATE (Continued)

reported that recently the last administrator session was held. All sessions are individual sessions that have to do with leadership attributes. Superintendent Hernandez also stated that he would like to invite Lyle to a future meeting so that Lyle could speak about his work both in District and work that he has done throughout the state and country.

The Superintendent Advisory met today, it was the first of three meetings. Superintendent Hernandez stated that the work of the Advisory will be focused on social and emotional supports for students and staff. The session was very informative with feedback from 20 staff members who comprise the Advisory. The Advisory is a voluntary committee. The general feedback today was that we still have some work to do when it comes to carving out more time in the classroom. One of the group norms that was created by the group last year was trying to balance and empower teachers to make decisions around social and emotional activities, program and they were also tasked with being mindful of what is occurring in your schools.

Superintendent Hernandez also reported that the John B. Sliney School Principal is a finalist for a position in another district. A hiring committee will be put together, that is typically comprised of a Board member, parents, teachers and administrators. There is a prescribed process for the hiring of a successor. Although Superintendent Hernandez wish Mrs. Gethings well, he stated that this is not official yet. However, Mrs. Gethings did inform her staff, so Superintendent Hernandez stated that he "wanted everyone to be on the same sheet of music with this."

Superintendent Hernandez reported that fire drills and safety drills at all schools have been performed for the month of September. Walsh and the high school have performed their drills for the month of October. BHS had their lock down drill today.

Superintendent Hernandez finished his report by stating that the construction management company will be here next month to talk about the progress of the project. Chris Toussaint the site administrator for Fusco will be here to do "a show and tell and Q & A." Michael Krause added that the project is on schedule right now, steel will be delivered by the second week of November and by the holidays we will see steel going up. Superintendent Hernandez stated that on October 25th, both he and Don Neel will be going up to the State to submit the first invoice for reimbursement. This is a new system and currently the State is requiring that the Superintendent and Chief Financial Officer go there to enter the information.

03

CONSENT AGENDA

A. Child Nutrition Programs Agreement

MOTION (O'Connor/Prins)

RESOLVED that the Branford Board of Education authorizes Superintendent Hamlet Hernandez to sign the Agreement for Child Nutrition Programs and to certify claims for reimbursement and, in the absence or incapacity of the Superintendent, Chief Operating Officer Donald Neel is authorized to certify claims for reimbursement.

Approved Unanimously

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CONSENT AGENDA (Continued)

B. First Readings

MOTION (Michaels/Perrotti) to accept and send the following policies to the Full BOE for a second reading in November:

- a. 5118.1 – Homeless Student
- b. 5121 – Examination/Grading/Rating
- c. 5125 – Student Records/Confidentiality
- d. 5141.21 – Administration of Medications
- e. 5141.6 – Crises Response
- f. 5142 – Student Safety
- g. 6140 – Curriculum
- h. 6141.323 – Internet Acceptable Use
- i. 6159 – Individualized Ed/Special Ed. Program
- j. 6162.31 – Test Exclusions

Approved Unanimously

04

DISCUSSION/ACTION ITEMS

A. BHS Donation

MOTION (Prins/O'Connor) to accept the \$2,000 donation raised for the BHS Performing Arts in Memory of John Lear.

Approved Unanimously

STANDING COMMITTEE REPORTS

A. Communication Committee (Joanne Borrus, Chair).

Next scheduled meeting: Wednesday, November 7, 2018, 6:00 P.M., Branford High School Lower Media Center.

B. Personnel & Finance Committee (John O'Connor Chair).

Next scheduled meeting: Wednesday, November 7, 2018, 6:30 P.M., Branford High School Lower Media Center.

C. Teaching & Learning Committee (John Prins, Chair).

Next scheduled meeting: Wednesday, November 7, 2018, at 7:00 P.M., Branford High School Lower Media Center.

D. Policy Committee (Ellen Michaels, Chair).

Next scheduled meeting: Wednesday, November 14, 2018, 6:00 P.M., Branford High School Lower Media

BOARD REPORTS:

ACES – Ellen Michaels stated that at the last ACES meeting furniture and equipment were approved for purchase for the Leeder Hill Building which should be ready next July. Whitney East and West will be moving there. ACES is also currently working on the Regional Calendar. Currently there is a decrease in enrollment, but there is hope that it will be increased during the year. Twenty new educators were hired due to retirements, etc.

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BOARD REPORTS: (Continued)

BECC – Dawn Perrotti stated that she had nothing to report this evening.

CABE – John Prins reported that CABE is preparing for the convention on November 16th and 17th. He encouraged BOE members to attend the Delegate Assembly.

PTA MEETINGS

BHS - John O' Connor & Shannen Sharkey

Scheduled Meetings: No set meeting schedule.

WIS – Joanne Borrus, Dawn Perrotti & Betsy Regan

Scheduled Meetings: Regular meetings have gone to twice a year – none scheduled at this time.

WIS PTA Executive Board Meetings: All Meetings are 9:00 - 10:00 a.m. at WIS

October 17, November 21, and December 19, 2018, January 16, February 20, March 20, April 17, and May 15, 2019

JBS – Maria Ehrhardt & Shannen Sharkey

Scheduled Meetings: All meetings take place in JBS Library

November 7 @ 3:45p, December 5 @ 6:45p, January 8 @ 3:45p, February 4 @ 6:45p, March 5 @ 3:45p, April 3 @ 6:45p, May 2 @ 3:45p, and June 3 @ 6:45p

Tisko – Michael Krause & Betsy Regan

Scheduled Meetings: Not known at this time.

Murphy – Ellen Michaels & John Prins

Scheduled Meeting: All meetings to be held in the MTM Café at 7:00 PM

November 20, and December 18, 2018

January 15, February 19, March 19, April 16, and May 21, 2019

05

EXECUTIVE SESSION

Motion (O'Connor/Michaels) to adjourn into Executive Session to review the 2018-2019 Superintendent of Schools Evaluation Tool. All Board Members present at this evening's meeting including Superintendent Hernandez adjourned into Executive Session.

06

RETURN TO REGULAR SESSION

MOTION (Perrotti/Prins) to return to regular session at 9:11 PM with no action taken.

07

ADJOURN

MOTION (Prins/Borrus) to adjourn. Chairman Krause adjourned the meeting at 9:12 PM

**The next Full Board Meeting is scheduled for Wednesday, November 14, 2018
at 7:00 PM in the Branford High School, Lower Media Center.**

PLEASE NOTE: Parking for Board Meetings held at Branford High School Lower Media Center is in Lot C. Access to meetings is through the F3 library doors.

Respectfully submitted,
Elizabeth Regan
Secretary

Prepared by
Kerry Eyrich