

**BRANFORD BOARD OF EDUCATION
PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

DATE: September 12, 2018 **LOCATION:** Branford High School Lower Media Center
Branford, CT

SUBJECT: Personnel & Finance Committee Meeting

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ATTENDANCE

HERE	ATTENDEE	AFFILIATION
N	John O'Connor, Committee Chair	Board of Education
Y	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
Y	Michael Krause, CIC	Board of Education
Y	Ellen Michaels	Board of Education
Y	John Prins	Board of Education
Y	Elizabeth Regan	Board of Education
Y	Shannen Sharkey	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
N	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office

Others present:

CALL

01 Meeting was called to order at 6:02 PM by the Chair, John O'Connor.

02 **APPROVE MINUTES**

Motion (Perrotti/Krause) to approve the minutes of the August 15, 2018 Special Personnel & Finance Committee Meeting.

APPROVED UNANIMOUSLY

DISCUSSION/CONSENT ITEMS

03 **2018/2019 Monthly Expenditures**

Don Neel, COO, reported that the budget for Pupil Services is 58.1% committed and the general operating budget is 46.3% committed for a combined total of 64.9% committed. Mr. Neel stated we are right where we want to be at this point and comfortable financially.

04 **2018/2019 Special Education Tuition & Transportation Monthly Expenditures**

Mr. Neel reported that the total tuition projected is \$2,209,450, the total for transportation is \$739,848 for a combined tuition and transportation total of 2.9 million dollars applied against the budget with a projected \$128,856 projected residues.

05 **Personnel Report**

Mr. Neel presented the September Personnel Report to the Board. He stated that due to a robust kindergarten enrollment at Sliney a classroom with a teacher and para were added. The District reached out to the last teacher who was affected by the reduction in force for the position, but she had already found another position.

Mr. Neel gave an update on volunteer coaches. He stated that there are a number of people in the pipeline waiting on the State and there are several who are "ready to hit the ground running." Mr. Neel also stated that he spoke with legal counsel regarding an agreement for them to sign, but counsel felt that is wasn't necessary.

Continued...

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Personnel Report (Continued)

Superintendent Hernandez discussed enrollment numbers as of the first week of school, he stated that these are not solid numbers, because the official number will go to the State on October 1st.

The total number of students is \$2,826
Mary T. Murphy – 398 students
John B. Sliney – 306 students
Mary R. Tisko – 366 students
Walsh Intermediate – 864 students
Branford High School – 867 students
Early Years Center – 25 students
Outplaced – 30 students

Superintendent Hernandez reported that student's eligible for meals under the federal meals program is 34%. There was a jump last year where the State directly certified some families that were Medicare eligible, our direct certification number is 27%. Superintendent Hernandez stated that the need in our district continues to inch upwards. He reiterated that these are early numbers and will level out as the year progresses.

PUBLIC COMMENT

There were no public comments at tonight's meeting.

ADJOURN

09 MOTION (Perrotti/Sharkey) to adjourn. Mr. O'Connor adjourned the meeting at 6:38 PM.

**The next Personnel & Finance Committee Meeting will be
October 10, 2018 at 6:30 PM at Branford High School, Lower Media Center.**

Respectfully submitted,
Elizabeth Regan
Secretary

Prepared by,
Kerry Eyrich