BRANFORD BOARD OF EDUCATION

PERSONNEL & FINANCE COMMITTEE MEETING MINUTES

DATE: February 13, 2019 LOCATION: Branford High School Lower Media Center

Branford, CT

SUBJECT: Personnel & Finance Committee Meeting

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ATTENDANCE		
HERE	ATTENDEE	AFFILIATION
Y	John O'Connor, Committee Chair	Board of Education
Y	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
Y	Michael Krause, CIC	Board of Education
Y	Ellen Michaels	Board of Education
Y	Dawn Perrotti	Board of Education
Y	John Prins	Board of Education
Y	Elizabeth Regan	Board of Education
N	Shannen Sharkey	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
N	Donald Neel, Chief Operating Officer (COO)	Central Office
Others pres	sent:	

CALL

01 Meeting was called to order at 7:11 PM by the Chair, John O'Connor.

02 APPROVE MINUTES

Motion (Prins/Perrotti) to approve the minutes of the January 9, 2019 Personnel & Finance Committee Meeting.

Approved Unanimously

03 EXECUTIVE SESSION

MOTION (Prins/Borrus) to adjourn into Executive Session at 6:54 PM. Approved Unanimously

All BOE Members present at this evenings meeting including Superintendent Hernandez adjourned into Executive Session to discuss the terms of the District's Transportation Contract.

04 RETURN TO REGULAR SESSION

The meeting returned to Regular Session at 7:27 PM with no action taken.

DISCUSSION/ACTION ITEMS

05 <u>2018/2019 Monthly Expenditures</u>

In the absence of Don Neel, Superintendent Hernandez presented the 2018/2019 Monthly Expenditure Report. Superintendent Hernandez stated that Special Education is 75.3% expended and the General Fund is 83.9% expended for a total consolidation of 82.4%. Superintendent Hernandez concluded by saying that at this point we are tracking to be on budget for this year.

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06 2018/2019 Special Education Tuition & Transportation Monthly Expenditures

Charles Cicarella, stated that tuition is at 2.2 million dollars. This represents an increase in tuition of approximately \$64,900 compared to the previous report. This is the result of strategic changes in placement of students, which means an increase in spending. This is offset by a large decrease in transportation costs projected to be just under \$560,000 going into June 30th, representing a decrease of about \$114,000 off of last month. Some strategic changes along with census changes allows us to consolidate runs and also have students closer to Branford. Mr. Cicarella continued by stating sometimes transportation costs can be more expensive then tuition.

Mr. Cicarella stated that combined expenses are about 2.95 million dollars for the year going into June 30th, against a budget of 3.1 million dollars, giving us approximately \$153,000 in residuals going into June 30th. He concluded by saying some of these expenses will change but we are in solid shape going into the end of the year.

07 Personnel Report

Superintendent Hernandez presented the February Personnel Report. He stated that there is a fair amount of leaves of absences, there were some new non-certified appointments and there were no new retirements to report.

O8 Transportation Contract

Superintendent Hernandez stated that the administration is seeking Board action to provide a bid waiver so that the District can enter into a contract with the current provider. Superintendent Hernandez reported that Don Neel went to the Board of Selectman with the waiver request and the waiver was approved so now the District is in compliance with town ordinance and by the Board granting the bid waiver the District will be in compliance with Board policy and could move forward. Superintendent Hernandez stated that "we are happy with our current provider, they do an exceptional and important job transporting our student to and from school safely."

PUBLIC COMMENT

There were no public comments made at tonight's meeting.

09 ADJOURN

MOTION (Borrus/Prins) to adjourn. Mr. O'Connor adjourned the meeting at 7:35 PM.

The next Personnel & Finance Committee Meeting will be March 13, 2019 at 6:30 PM at Branford High School, Lower Media Center.

Respectfully submitted, *Elizabeth Regan*Secretary

Prepared by, *Kerry Eyrich*