

**BRANFORD BOARD OF EDUCATION
PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

DATE: May 8, 2019

**LOCATION: Branford High School Lower Media Center
Branford, CT**

SUBJECT: Personnel & Finance Committee Meeting

Page 1 of 2

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	John O'Connor, Committee Chair	Board of Education
Y	Joanne Borrus	Board of Education
Y	Maria Ehrhardt	Board of Education
N	Michael Krause, CIC	Board of Education
N	Ellen Michaels	Board of Education
N	Dawn Perrotti	Board of Education
Y	John Prins	Board of Education
Y	Elizabeth Regan	Board of Education
N	Shannen Sharkey	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office

Others present:

CALL

- 01** Meeting was called to order at 6:30 PM by the Chair, John O'Connor.

APPROVE MINUTES

- 02** Motion (Prins/O'Connor) to approve the minutes of the March 13, 2019 Personnel & Finance Committee Meeting.
Approved (Borrus abstained)

DISCUSSION/CONSENT ITEMS

- 03** **2018/2019 Monthly Expenditures**
Don Neel stated that the Pupil Services budget is 83.4% committed and the operations budget is 87.4% committed. This works out to a consolidated commitment by the district of 86.7% of the budget which is generally where we want to be. Mr. Neels we are trending toward giving back more to the Town this year than we usually do.”
- 04** **2018/2019 Special Education Tuition & Transportation Monthly Expenditures**
Charles Cicarella, stated that there were some changes but nothing substantial as we go into June 30th so we are pretty stable at this point. We have projected expenses of approximately 27.3 million dollars for tuition and looking at transportation costs of \$650,000 combined tuition and transportation expenses are totaling approximately 2.95 million dollars leaving us going to the end of the year with residuals of approximately \$122,000.

Continued...

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Page 2 of 2

05 Personnel Report

Don Neel stated that there were a few teacher retirements but overall there was nothing remarkable to report.

PUBLIC COMMENT

There were no public comments made at tonight's meeting.

ADJOURN

06 MOTION (Ehrhardt/Borrus) to adjourn. Mr. O'Connor adjourned the meeting at 6:40 PM.

**The next Personnel & Finance Committee Meeting is to be determined
since the current scheduled date of June 12, 2019 conflicts with BHS Graduation**

Respectfully submitted,
Elizabeth Regan
Secretary

Prepared by,
Kerry Eyrich