

**BRANFORD BOARD OF EDUCATION
PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

DATE: November 13, 2019

LOCATION: Branford High School Lower Media Center
Branford, CT

SUBJECT: Personnel & Finance Committee Meeting

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ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	John O'Connor, Committee Chair	Board of Education
Y	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
Y	Michael Krause, CIC	Board of Education
Y	Ellen Michaels	Board of Education
Y	Dawn Perrotti	Board of Education
Y	John Prins	Board of Education
Y	Elizabeth Regan	Board of Education
Y	Shannen Sharkey	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office

Others present:

CALL

01 Meeting was called to order at 6:33 PM by the Chair, John O'Connor.

APPROVE MINUTES

02 **A. MOTION** (Sharkey/Borrus) to approve the minutes of the October 23, 2019 Special Personnel & Finance Committee Meeting.
APPROVED UNANIMOUSLY

DISCUSSION/CONSENT ITEMS

03 **2018/2019 Monthly Expenditures**

Don Neel reported that the Pupil Services budget is 66.9% committed, the General Operations budget is 83% committed, the consolidated general fund commitment is 80.1%. Mr. Neel stated that the budget is proceeding smoothly and generally as expected. He concluded that more like then not para negotiations will go to arbitration which will take a bite out of our legal services.

04 **2018/2019 Special Education Tuition & Transportation Monthly Expenditures**

Charles Cicarella, reported that the projected tuition expenses going to June 30th is 2.4 million dollars, the projected transportation expenses going into June is \$676,000, for a combined projected amount a little less than 3.1 million dollars against a budget of 3.2 million dollars, with projected residuals of about \$123,000 going into June 30th. Mr. Cicarella stated that it is "still a little early but right now we look okay."

05 **Personnel Report**

Don Neel stated that October has been quiet. We met with our third party administrators (Lockton) and we're glad to hear from them our overall claims were lower than we anticipated.

Continued...

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PUBLIC COMMENT

Michael Krause, BOE Chair, stated that this was John O'Connor's last official meeting and he wanted to thank him for his time, service and devotion.

ADJOURN

06 MOTION (Perrotti/Borrus) to adjourn. Mr. O'Connor adjourned the meeting at 7:44 PM.

**The next Personnel & Finance Committee Meeting will be
December 11, 2019 at 6:30 PM at Branford High School, Lower Media Center.**

Respectfully submitted,
Elizabeth Regan
Secretary

Prepared by,
Kerry Eyrich