

BRANFORD BOARD OF EDUCATION MEETING MINUTES

DATE: November 20, 2019

LOCATION: Branford Public Schools Lower Media Center
185 East Main Street, Branford, CT

SUBJECT: Board of Education Meeting

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ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Michael Krause, CIC, Chair	Board of Education
Y	Betsy Regan, Secretary	Board of Education
Y	Joanne Borrus	Board of Education
Y	Maria Ehrhardt (Via Telephone for Vote & Caucus Only)	Board of Education
Y	Meredith Gaffney	Board of Education
Y	Ellen Michaels	Board of Education
Y	Dawn Perrotti	Board of Education
Y	John R. Prins	Board of Education
Y	Shannen Sharkey	Board of Education
N	Riyanshu (Riya) Bam	Student Representative
N	Mia Josephy-Zack	Student Representative
N	Minsok Lee	Student Representative
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office

Others present: Raeanne Reynolds, WIS Principal, Lee Panagoulas, BHS Principal, Dr. Maria Clark, JBS Principal, James O'Connor, MRT Principal and Robin Goeler, MTM Principal.

BUSINESS ITEMS

ITEM DESCRIPTION

CALL TO ORDER

01 Meeting was called to order at 7:00 PM by BOE Chair, Shannen Sharkey.

02 **SWEARING IN OF BOE MEMBERS**

Lisa Arpin, Town Clerk, swore in new BOE member, Meredith Gaffney, and returning BOE members, Michael Krause, Ellen Michaels and Dawn Perrotti.

03 **ELECTION OF BOE CHAIR**

Mr. Krause turned the meeting over to Superintendent Hernandez for the purpose of electing the BOE Officers. Superintendent Hernandez reviewed the guidelines for electing the BOE Chair, he stated that for a Chair person to be elected they would need the vote of at least five BOE members. Superintendent Hernandez asked for Chair nominees. Joanne Borrus nominated Michael Krause, Dawn Perrotti nominated Shannen Sharkey and Betsy Regan nominated John Prins. Each nominee spoke about why they wanted to be the BOE Chair.

Each BOE member cast a ballot for BOE Chair. The initial vote was recorded as follows:

BOE Chair Candidate:	Votes:
Michael Krause:	Ellen Michaels, Joanne Borrus, Michael Krause
John Prins:	Betsy Regan, John Prins
Shannen Sharkey:	Meredith Gaffney, Dawn Perrotti, Maria Ehrhardt, Shannen Sharkey

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ELECTION OF BOE CHAIR (Continued)

Since there wasn't one candidate that received five votes, the BOE members chose to adjourn into a Caucus.

04 ADJOURN INTO CAUCUS

Superintendent Hernandez adjourned the meeting to Caucus at 7:21 PM. All BOE members present for this evenings meeting, including Maria Ehrhardt, via telephone, adjourned to caucus.

05 RETURN TO REGULAR SESSION

The meeting returned to Regular Session at 8:19 PM with the following action taken.

06 ELECTION OF BOE CHAIR (Second Vote) & APPOINTMENT OF BOE VICE CHAIR & SECRETARY

Upon return from their Caucus, a second vote was conducted by the BOE members and the vote was as recorded as follows:

BOE Chair Candidate:

Michael Krause:
Shannen Sharkey:

Votes:

Michael Krause and Joanne Borrus
Dawn Perrotti, Meredith Gaffney, Betsy Regan, John Prins,
Ellen Michaels, Maria Ehrhardt, Shannen Sharkey

Shannen Sharkey was declared the Branford BOE Chair. John Prins was elected Vice-Chair and Betsy Regan was once again appointed BOE Secretary.

07 MINUTES APPROVAL

A. MOTION (Borrus/Prins) to approve minutes from the October 23, 2019 Full Regular BOE Meeting
APPROVED UNANIMOUSLY

PUBLIC COMMENTS

Gregg Jerolman, Branford resident, congratulated the BOE on its change of leadership.

Steve Mazzacane, Owner and Editor of Branford Seven, congratulated former BOE Chair, Michael Krause, for "a job well done."

Cindy Kondziela, Paraprofessional, discussed her employment as a para in the district and her desire for more compensation for para's.

Dawn Henry, Paraprofessional, spoke about working with the students of Branford.

Ray Ingraham, RTM member, thanks the Board and Michael Krause for their time.

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PRESENTATIONS

A. Gift & Resolution to Outgoing BOE Vice-Chair, John O'Connor

The Board presented a gift and resolution to outgoing Vice-Chair, John O'Connor, for his years of service.

B. Building Goals (Administrative Team)

The District principals gave a presentation on their Building Goals.

BOE STUDENT REPRESENTATIVES REPORT

BOE Student Representative were not able to attend this evenings meeting.

SUPERINTENDENT'S REPORT/WIS NEXT GENERATION UPDATE

In his update on the WIS project Superintendent Hernandez discussed the Cognitive Coaching professional development that the Administrative Team has been engaged in, the letter that was sent home to WIS parents regarding early release days, the convening of the Calendar Committee. Superintendent Hernandez concluded by thanking Michael Krause for his public service and for handling many situations with grace.

08

CONSENT AGENDA ITEMS

A. 2020 BOE MEETING SCHEDULE

MOTION (Prins/Michaels) to approve the 2020 BOE Meeting Schedule as discussed at the November 13, 2019 Communication Committee Meeting

APPROVED UNANIMOUSLY

09

DISCUSSION/ACTION ITEMS

A. WIS Field Trip Request to Washington D.C.

MOTION (Perrotti/Prins) to approve the WIS Field Trip Request to Washington, D.C..

APPROVED UNANIMOUSLY

B. BHS Field Trip Request to Quebec, Canada

MOTION (Prins/Perrotti) to approve the BHS Field Trip Request to Quebec, Canada.

APPROVED UNANIMOUSLY

C. Administration of Medication Policies & Procedures and Protocols & Standing Orders for School Nurses

MOTION (Borris/Prins) to approve Administration of Medication Policies & Procedures and Protocols & Standing Orders for School Nurses as discussed at the November 13, 2020 Communication Committee Meeting

APPROVED UNANIMOUSLY

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DISCUSSION/ACTION ITEMS (Continued)

D. First Reading of Policy 1331 Smoke-Free Environment

MOTION (Michaels/Prins) to send policy 1331 on for a Second Reading.
APPROVED UNANIMOUSLY

E. Second Reading of Policies Reading of Policies

MOTION (Michaels/Borrus) to approve the second reading and adoption of policies:

- a. 3260 - Sales & Disposal of Books, Equipment & Supplies
- b. 6142.101 - Student Nutrition and Physical Activity (School Wellness Policy)
- c. 6145 - Extracurricular Activities
- d. 6145.2 – Interscholastic/Intramural Athletics

APPROVED UNANIMOUSLY

C. 2019-2020 WIS School Year Calendar

Superintendent Hernandez discussed an alternative to the 2019-2020 school year calendar for WIS that includes early release days for students.

MOTION (Krause/Sharkey) to authorize the Superintendent of Schools to modify the 2019-2020 WIS school year as needed.

APPROVED UNANIMOUSLY

PUBLIC COMMENT ON ACTION ITEMS

There were no public comments made during this section of tonight's meeting.

STANDING COMMITTEE REPORTS

A. Communication Committee (Joanne Borrus, Chair). Next scheduled meeting: Wednesday, December 11, 2019, 6:00 P.M., Branford High School Lower Media Center.

B. Personnel & Finance Committee (John O'Connor Chair). Next scheduled meeting: Wednesday, December 11, 2019, 6:30 P.M., Branford High School Lower Media Center.

C. Teaching & Learning Committee (John Prins, Chair). Next scheduled meeting: Wednesday, December 11, 2019, at 7:00 P.M., Branford High Lower Media Center.

D. Policy Committee (Ellen Michaels, Chair). Next scheduled meeting: Wednesday, December 18, 2019, 6:00 P.M., Branford High School Lower Media Center.

BOARD REPORTS:

ACES – Ellen Michaels discussed last week's ACES meeting.

BECC – Dawn Perrotti stated that BECC is now part of the Connecticut Children's Collective and this month's round table topic is Telebration.

CABE – John Prins discussed the Delegate Assembly, his and Michael Krause's 20-year Board Member Award and Joanne Borrus's 10-year award.

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ADJOURN

10 MOTION (Perrotti/Prins) to adjourn meeting.

APPROVED UNANIMOUSLY

Ms. Sharkey adjourned the meeting at 9:41 PM

**The next Full Board Meeting is scheduled for Wednesday, December 18, 2019,
at 7:00 PM at Branford High School, Lower Media Center,
185 East Main Street, Branford, CT**

**PLEASE NOTE: Parking for Board Meetings held at Branford High School Lower Media Center
is in Lot C. Access to meetings is through the F3 library doors.**

Respectfully submitted,
Elizabeth Regan
Secretary

Prepared by
Kerry Eyrich