



# Inland Wetlands and Watercourses Agency

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## Special Meeting Minutes

Tuesday, April 07, 2020, 7:00 P.M.  
This meeting was held REMOTELY, via ZOOM  
By following Executive Order 7B

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### 1. CALL TO ORDER:

**Chairman Peter Bassermann** called the Regular Meeting of Branford's Inland Wetlands & Watercourses Agency to order at 7:06 P.M.

### 2. ROLL CALL:

**Commissioners Present:** Chairman Peter Bassermann, Suzanne Botta, Rick Ross, Richard Greenalch, Eric Rose, Clarice Begemann  
- Comm Sullivan arrived at 7:09 P.M.

**Commissioners Absent:** Sandra Kraus

**Staff Present:** Inland Wetland Agent Jaymie Frederick, Enforcement Officer David McCarthy

### 3. Review Remote Meeting Procedure: review Zoom meeting platform and requirements of remote meetings per Executive order 7B part 1

- **Enforcement Officer** Frederick reviewed tele-meeting protocol and Executive order 7B part 1.
- **The Commission** reviewed the Zoom's features.
- **The Commission** collaborated and communicated tele-meeting best practices.
- **John Knuff and the Commission** discussed how applicants could present materials.

**No other business was conducted**

### 4. ADJOURNMENT:

**Comm. Rose** made a Motion to adjourn the Regular Meeting of the Inland Wetlands Commission at 7:36 P.M, Chairman Greenalch seconded, Motion Carried (7-0-0).

Respectfully Submitted,

David E. McCarthy