

Indian Neck Fire House Co. #9 Building Project Oversight Committee

SPECIAL Meeting Minutes

Wednesday June 24th, 2020 at 8:30am

ZOOM Meeting

Committee members present: Town Engineer John Hoefflerle, Captain Michael Mullen, Chief Thomas Mahoney, Assistant Chief Shaun Heffernan, Chairman Robert Massey, Phil DeLise

Public present: Jennifer Acquino – Assistant Town Engineer, Marco Caminito – Pioneer Builders, First Selectman Cosgrove, Dave Stein – Silver/Petrucelli

1. Call to order
 - a. Meeting was called to order at 8:35a

2. Review and if appropriate approve reduction of retainage to 2.5%
 - a. Motion to approve by John Hoefflerle, seconded by Shaun Heffernan
 - b. Discussion among committee members regarding any remaining work
 - c. Approved unanimously by roll call vote

3. Review and if appropriate approve pay application No. 10
 - a. Motion to approve by John Hoefflerle, seconded by Shaun Heffernan
 - b. All items invoiced were inspected and approved by the Engineer of Record
 - c. Approved unanimously by roll call vote

4. Closeout status
 - a. Committee discussed closeout documents required, remaining steps

5. Adjournment
 - a. Motion to adjourn by John Hoefflerle, seconded by Mike Mullen.
Meeting was adjourned at 9:06a.