

**BRANFORD BOARD OF EDUCATION
PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

DATE: January 8, 2020

**LOCATION: Branford High School Lower Media Center
Branford, CT**

SUBJECT: Personnel & Finance Committee Meeting

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ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Dawn Perrotti, Committee Chair	Board of Education
N	Joanne Borrus	Board of Education
N	Maria Ehrhardt	Board of Education
Y	Meredith Gaffney	Board of Education
Y	Michael Krause, CIC	Board of Education
Y	Ellen Michaels	Board of Education
Y	John Prins	Board of Education
N	Elizabeth Regan	Board of Education
Y	Shannen Sharkey	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office

Others present:

CALL

01 Meeting was called to order at 6:31 PM by the Committee Chair, Dawn Perrotti.

APPROVE MINUTES

02 **A. MOTION** (Krause/Sharkey) to approve the minutes of the December 18, 2019 Special Personnel & Finance Committee Meeting.
APPROVED UNANIMOUSLY

DISCUSSION/CONSENT ITEMS

03 **2018/2019 Monthly Expenditures**

Don Neel reported that the Pupil Services budget is 72.9% committed, the General Operations budget is 84.9% committed for a consolidated General Fund commitment of 82.8%. Mr. Neel concluded by stating that the budget is doing really well and we haven't had many surprises. We are in a good place.

04 **2018/2019 Special Education Tuition & Transportation Monthly Expenditures**

Charles Cicarella reported that we saw a slight increase this month in expenses for both tuition and transportation. Tuition costs went up by \$2,611. Projected tuition costs for the year are 2.38 million. Transportation costs increased by about \$7,000. Transportation expenses going into June 30th look to be around \$701,000, combined expenses are about \$3,081,000 against a budget of 3.1 million, showing residuals of \$106,000 going into June 30th. Mr. Cicarella concluded by saying that we are well positioned pending anything unforeseen of a major nature.

05 **Personnel Report**

Don Neel stated that there wasn't a tremendous amount of activity this month (pretty quiet). He stated that he should note that paraprofessional negotiations continue and are scheduled for a mediation session a week from tomorrow and this time we will have a different and more experienced mediator in this session.

Continued...

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PUBLIC COMMENT

There were no public comments made at this evening's meeting.

ADJOURN

06 Ms. Perrotti adjourned the meeting at 6:37 PM.

**The next Personnel & Finance Committee Meeting will be
February 12, 2020 at 7:00 PM at Branford High School, Lower Media Center.**

Respectfully submitted,
Meredith Gaffney
Pro Tem Secretary

Prepared by,
Kerry Eyrich