

BRANFORD BOARD OF EDUCATION

BUDGET WORKSHOP/PERSONNEL & FINANCE COMMITTEE MEETING MINUTES

DATE: November 11, 2020

LOCATION: Branford High School Lower Media Center
Branford, CT

SUBJECT: Personnel & Finance Committee Meeting

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ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Dawn Perrotti, Committee Chair	Board of Education
Y	Joanne Borrus	Board of Education
Y	Peter Berdon	Board of Education
Y	Cristina Cantu	Board of Education
N	Chad Edgar	Board of Education
Y	Meredith Gaffney	Board of Education
Y	Ellen Michaels	Board of Education
Y	John Prins	Board of Education
Y	Dr. Tim Raynor	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office

Others present:

CALL

01 Meeting was called to order at 6:57 PM by the Committee Chair, Dawn Perrotti.

DISCUSSION/CONSENT ITEMS

02 **2020/2021 Monthly Expenditures**

Don Neel reported that the Pupil Services budget is 55.3% committed, the General Operating budget is 72.3% committed for a consolidated commitment of 69.1%. Mr. Neel concluded by saying that we are in very strong budget position.

03 **2020/2021 Special Education Tuition & Transportation Monthly Expenditures**

Charles Cicarella reported that total tuition expenditures are 2.73 million dollars. This is a reduction of \$61,700 that is directly tied to the census change in out of district placements. There was a decrease in transportation expenses of approximately \$11,000. The projected transportation costs are \$604,000 going into June 30th. Mr. Cicarella finished his report by stating that combined expenditures are 3.34 million dollars against a 3.7 million dollar budget, leaving residuals of \$379,000 going into June 30th. Mr. Cicarella finished his report by stating that transportation costs are more volatile than ever.

04 **Personnel Report**

Don Neel reported that there was virtually no certified staff activity last month and for non-certified staff there was the usual activity. Mr. Neel stated that we are dealing with a growing number of COVID related employee absences. We are working with those who can work remotely. Mr. Neel also stated that we are using building subs, which allows us to use the same people and allows for them to already be in the building and available. Superintendent Hernandez added that instructional coaches are being used to cover classes and will continue to do so.

PUBLIC COMMENT

Laura Green, District parent and employee, asked what the policy was for non-unionized hourly employees who were mandated to quarantine.

Celia Toche, asked about family, community, town hall and municipality input in regards to the finance and budget list.

Continued...

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ADJOURN

- 05** MOTION (Borrus/Cantu) to adjourn.
APPROVED UNANIMOUSLY

Ms. Perrotti adjourned the meeting at 7:05 PM.

**The next Personnel & Finance Committee Meeting will be
December 16, 2020 at 6:30 PM at Branford High School, Lower Media Center.**

Respectfully submitted,
Meredith Gaffney
Secretary

Prepared by,
Kerry Eyrich