

**BRANFORD BOARD OF EDUCATION
Communication Committee Minutes**

DATE: December 8, 2021

LOCATION: Walsh Intermediate School Cafeteria
185 Damascus Road, Branford, CT

SUBJECT: Communication Committee

DISCUSSION/UPDATE ITEMS (Continued)

05 D. Communication Plan Concept

Superintendent Hernandez and the Committee members discussed the following; the back ground of the communication plan, engaging with consultants (audit), communication (updating the website), the district's social footprint, the recommendation for a Communication Specialist, the Boards consideration to reengage the consultants, looking at the internal document to develop a milestone calendar, document accessibility, reordering documents, previewing other school communication plans and creating a committee preview flowchart.

06 E. Superintendent Check-In Meetings

Superintendent Hernandez discussed the recent Superintendent Check-in Meetings. So far for this round of meetings Superintendent Hernandez has met with the elementary and high school parents. These meetings were held via Zoom. Among the items that were discussed at the check-in meetings were; the budgetary process (what it entails, the timeline and how to get involved), parent budget considerations, social and emotional supports, summer programing and the capital and operational budget.

07 F. Walsh Intermediate School (WIS) Project /WIS Field Update

Superintendent Hernandez stated that we are working on closing the project out and working on change orders. Superintendent Hernandez concluded by stating that the pool will most likely be opened in mid-February.

**PUBLIC COMMENT/DIALOGUE WITH THE COMMUNITY ON DISCUSSION
UPDATE ITEMS**

David Falcigno, District parent, discussed the WIS Fields, the possible field project and the use of these fields by outside interests.

Gregg Jerolman, Branford resident, spoke about documents on the website, the communication plan and the consultants, technology and hearing from the current Chair regarding his goals and objectives at the next full BOE meeting.

**08 MOTION (Prins/Troidle) to adjourn.
APPROVED UNANIMOUSLY**

Ms. Gaffney adjourned the meeting at 7:38 PM.

The next Communication Committee Meeting will be held on
January 19, 2022, at 8:00 PM at Walsh Intermediate School Cafeteria

Respectfully submitted,
Meredith Gaffney
Secretary

Prepared by,
Kerry Eyrich