BRANFORD BOARD OF EDUCATION

PERSONNEL & FINANCE COMMITTEE MEETING MINUTES

DATE: May 12, 2021 LOCATION: Walsh Intermediate School Cafeteria

185 Damascus Road, Branford, CT

SUBJECT: Personnel & Finance Committee Meeting

ATTENDANCE		
HERE	ATTENDEE	AFFILIATION
Y	Dawn Perrotti, Committee Chair	Board of Education
N	Joanne Borrus	Board of Education
Y	Peter Berdon	Board of Education
Y	Cristina Cantu	Board of Education
N	Chad Edgar	Board of Education
Y	Meredith Gaffney	Board of Education
Y	Ellen Michaels	Board of Education
Y	John Prins	Board of Education
Y	Dr. Tim Raynor	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office
Others pr	esent:	

CALL

Meeting was called to order at 7:03 PM by the Committee Chair, Dawn Perrotti.

APPROVE MINUTES

MOTION (Michaels/Cantu) to approve minutes from the April 7, 2021 Personnel & Finance Committee meeting.

APPROVED UNANIMOUSLY

DISCUSSION/CONSENT ITEMS

03 2020/2021 Monthly Expenditures

Don Neel reported that the Pupil Services Budget is 78.7% committed, the General Operations Budget is 89.5% committed for a general consolidated commitment of 87.6%. Mr. Neel stated that we continue to have a positive fiscal status. Mr. Neel also discussed the RTM approval of the Districts Fiscal Year 22 budget, ESSER funds, Capital Projects and technology leases, renovating the BHS servery, the electricity rate bid process, the solar panels at Murphy and Tisko schools and the anticipated third round of ESSER funds.

04 2020/2021 Special Education Tuition & Transportation Monthly Expenditures

Charles Cicarella stated that tuition expenses dropped by \$644, the projection for tuition going into the end of the school year is 2.94 million dollars. Mr. Cicarella reported that we are seeing a natural increase in our transportation costs as students are back in school and community excursions are back in place. In transportation we saw an increase projection of approximately \$557,000. Combined tuition and transportation expenses are approximately 3.5 million dollars. Going into the end of the year we are looking at residuals of about \$226,000.

05 Personnel Report

Don Neel stated that as Superintendent Hernandez discussed at last month's meeting there was a tremendous response to the summer school offering. This will require a lot of staff so we will have a lot

Continued...

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Personnel Report (Continued)

of certified and non-certified positions to fill. Mr. Neel also discussed the staff health insurance open enrollment and stated that due to a decrease in claims last year there was a small drop in coverage cost for employees. Mr. Neel also stated that negotiations will begin for three bargaining units whose contracts expire June 30th. Mr. Neel noted that Dr. Raynor will be joining us for custodial negotiations.

PUBLIC COMMENT

There were no public comments made at this evening's meeting.

ADJOURN

MOTION (Michaels/Cantu) to adjourn.
APPROVED UNANIMOUSLY

Ms. Perrotti adjourned the meeting at 7:22 PM.

The next Personnel & Finance Committee Meeting will be June 9, 2021 at 6:30 PM at Walsh Intermediate School Cafeteria.

Respectfully submitted, Meredith Gaffney Secretary Prepared by, Kerry Eyrich