

**BRANFORD BOARD OF EDUCATION  
PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

**DATE:** September 22, 2021      **LOCATION:** Walsh Intermediate School Cafeteria  
185 Damascus Road, Branford, CT  
**SUBJECT:** Personnel & Finance Committee Meeting

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**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
Y	Dawn Perrotti, Committee Chair	Board of Education
N	Joanne Borrus	Board of Education
Y	Peter Berdon	Board of Education
Y	Cristina Cantu	Board of Education
N	Chad Edgar	Board of Education
Y	Meredith Gaffney	Board of Education
Y	Ellen Michaels	Board of Education
Y	John Prins	Board of Education
Y	Dr. Tim Raynor	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office

Others present:

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**CALL**

- 01** In Ms. Perrotti's absence, tonight's meeting was called to order at 7:33 PM by the BOE Chair, John Prins.

**APPROVE MINUTES**

- 02** MOTION (Michaels/Perrotti) to approve minutes from the August 11, 2021 Personnel & Finance Committee meeting.  
APPROVED UNANIMOUSLY

**DISCUSSION/CONSENT ITEMS**

- 03** **2021/2022 Monthly Expenditures**  
Don Neel reported that the Pupil Services budget is 53% committed, the General Operations budget is 64.2% committed for a consolidated General Fund commitment of 62.2%.
- 04** **2020/2021 Special Education Tuition & Transportation Monthly Expenditures**  
Charles Cicarella, stated that projected expenses for regular and extended school year tuition are 2.98 million dollars going into June 30<sup>th</sup>, projected transportation expenses for the regular and extended school year are \$862,000 going into June 30<sup>th</sup>, expenses are approximately 3.84 million dollars against a budget of approximately 3.99 million dollars with residuals of about \$146,000 going into the end of the year.
- 05** **Personnel Report**  
Don Neel stated that the Personnel Report reflects an extraordinary recruiting and hiring season with 15 certified and 45 non-certified staff being brought on. We currently have a few para openings but are in good shape. Mr. Neel concluded by discussing the Governors order 13G.

Continued...

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**PUBLIC COMMENT**

Celia Toche, District parent, asked about success in hiring and if the pool of applicants were better.

Gregg Jerolman, Branford resident, spoke about turnover, declining enrollment, tuition payments and a parent lawsuit.

Jennifer Orlando, District parent, spoke about HR roles, valid information and turnover data.

**ADJOURN**

**06** MOTION (Michaels/Cantu) to adjourn.  
APPROVED UNANIMOUSLY

Mr. Prins adjourned the meeting at 8:00 PM.

**The next Personnel & Finance Committee Meeting will be  
October 13, 2021, at 6:30 PM at Walsh Intermediate School Cafeteria.**

Respectfully submitted,  
Meredith Gaffney  
Secretary

Prepared by,  
Kerry Eyrich