

BRANFORD BOARD OF EDUCATION
Communication Committee Minutes

DATE: April 13, 2022 **LOCATION:** Walsh Intermediate School Cafeteria
185 Damascus Road, Branford, CT
SUBJECT: Communication Committee

ATTENDANCE

| HERE | ATTENDEE | AFFILIATION |
|------|---|--------------------|
| Y | Meredith Gaffney, Committee Chair | Board of Education |
| Y | Peter Berdon | Board of Education |
| Y | Cristina Cantu | Board of Education |
| Y | Meaghan DeLucia | Board of Education |
| Y | Ellen Michaels | Board of Education |
| Y | John Prins | Board of Education |
| Y | Dr. Tim Raynor | Board of Education |
| Y | Laura Troidle | Board of Education |
| Y | Marie Watson | Board of Education |
| Y | Hamlet M. Hernandez, Superintendent | Central Office |
| Y | Rachel Sexton, Assistant Superintendent | Central Office |
| Y | Don Neel, Chief Operating Officer | Central Office |

Others present:

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

- 01 Meeting was called to order at 8:18 PM by Committee Chair, Meredith Gaffney.

APPROVE MINUTES

- 02 MOTION (Watson/Prins) to approve the minutes from the February 23, 2022 SPECIAL Communication Committee Meeting.
APPROVED UNANIMOUSLY

DISCUSSION/UPDATE ITEMS

- 03 **A. COVID Update and Test Kit Usage**
Superintendent Hernandez discussed the test kits that were recently mailed home to students. He urged families to use the tests prior to students returning from the Spring recess.

In his update this evening Superintendent Hernandez discussed the following:

- Reported vaccination rates and upcoming clinic dates.
- BPS case counts by month (February-April).
- BPS case counts by day (March-April).
- BPS case counts by week (February-April).
- BPS student quarantines (March-April).
- Student attendance (February-March).
- Staff absences (January-March).

Continued...

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DISCUSSION/UPDATE ITEMS (Continued)

04 B. Walsh Intermediate School (WIS) Open House

Superintendent Hernandez stated that the WIS Open House will be held April 28th from 4:00-6:00 PM. There will be speeches given by the First Selectman and Peter Banca. Invitations will be sent out to BOE members shortly.

05 C. RFQ for Communication Consultant Update

Don Neel spoke about the RFQ that was published on April 1st. Mr. Neel stated that he was able to get over 30 contacts from the State and was able to send the RFQ to them. The RFQ is open until this coming Monday and he received one response today.

06 D. End of the Year Calendar

Superintendent Hernandez discussed end of the year events including; step-up ceremonies, BHS graduation (taking place on the Green), moving towards more traditional normalcy and the calendar that will be shared with the Board.

**PUBLIC COMMENT/DIALOGUE WITH THE COMMUNITY ON DISCUSSION
UPDATE ITEMS**

There were no public comments made at this evening's meeting.

ADJOURN

07 MOTION (Troidle/Prins) to adjourn.

APPROVED UNANIMOUSLY

Ms. Gaffney adjourned the meeting at 8:39 PM.

**The next Communication Committee Meeting will be held on May 11, 2022
at 8:00 PM in the WIS Cafeteria.**

Respectfully submitted,
Meredith Gaffney, Secretary

Prepared by,
Kerry Eyrich