

BRANFORD BOARD OF EDUCATION
BOE Committee Chairs Meeting Minutes

DATE: April 7, 2022

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan Delucia, Personnel & Finance Committee Chair	Board of Education
Y	Meredith Gaffney, Communication Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Dr. Tim Raynor, Policy Committee Chair	Board of Education
Y	Marie Watson, Incoming Policy Committee Chair	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Don Neel, Chief Operating Officer	Central Office

Others present:

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

01 Meeting was called to order at 5:02 PM by Peter Berdon.

02 **APPROVE MINUTES**

The minutes from the following Committee Chairs meeting will be approved at the May meeting:

- A. January 14, 2022 Special Committee Chairs meeting
- B. March 3, 2022 Committee Chairs meeting
- C. April 7, 2022 Committee Chairs meeting

DISCUSSION ITEMS

03 **A. Teaching & Learning (T&L) Committee**

Among the items discussed to be placed on the next T&L Committee meeting agenda were:

- a. Elementary English Language Arts

04 **B. Personnel & Finance (P&F) Committee**

In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following items will be placed on the P&F Committee meeting agenda:

- a. Update on ESSER Funds
- b. Budget (FY23) Update
- c. Healthy Food Certification
- c. Possible Executive Session

05 **C. Policy Committee**

BOE Chair, Peter Berdon discussed Marie Watson taking over as Committee Chair.

Among the items discussed to be placed on the next Policy Committee meeting agenda were:

- a. Policy C19-020
- b. Review 1000 and 2000 policy series.

Continued...

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DISCUSSION ITEMS (Continued)

06 D. Communication Committee

Among the items discussed to be placed on the next Communication Committee meeting agenda were:

- a. Communication Consultant RFQ Update
- b. COVID Test Kit Usage
- c. End of Year Calendar

07 E. Full BOE Meeting

Among the items discussed to be placed on the next Full BOE meeting agenda were:

- a. Discuss 1000 and 2000 Policy Series
- b. Finalize Appointments to the Long Range Planning Committee

ADJOURN

08 Peter Berdon adjourned the meeting at 5:28 PM.

**The next BOE Committee Chairs meeting will be May 5, 2022 at 5:00 PM.
This meeting will be held virtually.**

Respectfully submitted,
Meredith Gaffney
Secretary

Prepared by,
Kerry Eyrich