

**BRANFORD BOARD OF EDUCATION**

**BUDGET WORKSHOP/PERSONNEL & FINANCE COMMITTEE MEETING MINUTES**

**DATE:** February 9, 2022

**LOCATION:** Walsh Intermediate School Cafeteria  
185 Damascus Road, Branford, CT

**SUBJECT:** Budget Workshop/Personnel & Finance Committee Meeting

**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
N	Dawn Perrotti, Committee Chair	Board of Education
Y	Peter Berdon	Board of Education
Y	Meaghan DeLucia	Board of Education
Y	Meredith Gaffney	Board of Education
Y	Ellen Michaels	Board of Education
Y	John Prins	Board of Education
N	Dr. Tim Raynor	Board of Education
Y	Laura Troidle	Board of Education
Y	Marie Watson	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office

Others present: Joe Carbone, Supervisor of Buildings and Grounds and members of the District's Administrative Team.

**CALL**

**01** The meeting was called to order at 7:09 PM by BOE Chair, Peter Berdon..

**APPROVE MINUTES**

**02** Due to a lack of quorum the minutes from the January 26, 2022 meeting will be approved at next month's Personnel & Finance Committee meeting.

**DISCUSSION/ACTION ITEMS**

**03 FY23 Capital & Education Budget**

The Board members along with Superintendent Hernandez, Don Neel and Joe Carbone continued to discuss the Superintendent's FY23 budget request including; commissioning a study for work to be done at John B. Sliney School, indoor air systems, construction projects, the purview of the building commission and funding, the 5-year capital plan, the boiler at Sliney School, taking the steps of having the Superintendent securing a study, using ESSER funds and the purchase of a dump truck.

Superintendent Hernandez, Don Neel and Assistant Superintendent Sexton addressed questions that were proposed to them regarding; transportation summary, required costs, professional services, the senior class trip, Project Adventure, officials for athletics, police coverage, PSAT services, annual audit (split with Town), the Panarama Curriculum Survey, technology, psychiatrist services, the services of the District Physician, Municipal Employee Retirement Services (fees), translation services, behavior and OTPT services, communications and telecommunications fees, upcoming communications work (\$30,000), med. management, property/equipment replacement and upgrades, the \$5,000 transportation fee, other benefits (annuities, tuition reimbursement and unused vacation sell back), high needs population rates (BHS 36 %, Walsh 43%, Murphy 59%, Sliney 42% and Tisko 28%), the Coaching Model (salaries, evaluating and tracking successes and failures), and assigning resources that match building needs.

Continued...

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**DISCUSSION/ACTION ITEMS(Continued)**

Superintendent Hernandez and Don Neel explained the pathway that was laid out in brief. They discussed the difference in the two items General Operations and Pupil Services are separate components of the total budget, this year's total budget 59.905 million dollars, the decreases that were discussed (3 retirements, staff adjustment to a current vacancy, rentals, projected claims (health insurance budgeted %'s), an administrator retirement payout and half year office utilities for Central Office.

**04** **2021/2022 Monthly Expenditures**

Due to lack of quorum, these items were not discussed this evening.

**05** **2021/2022 Special Education Tuition & Transportation Monthly Expenditures**

Due to lack of quorum, these items were not discussed this evening.

**06** **Personnel Report**

Due to lack of quorum, these items were not discussed this evening.

**PUBLIC COMMENT ON DISCUSSION/ACTION ITEMS**

There were no public comments made at this evening's meeting.

**ADJOURN**

- 07** MOTION (Gaffney/Prins) to adjourn.  
APPROVED UNANIMOUSLY

Peter Berdon adjourned the meeting at 8:27 PM.

**The next Personnel & Finance Committee Meeting will be  
March 16, 2022, at 6:30 PM at Walsh Intermediate School Cafeteria.**

Respectfully submitted,  
Meredith Gaffney  
Secretary

Prepared by,  
Kerry Eyrich