BRANFORD BOARD OF EDUCATION PERSONNEL & FINANCE COMMITTEE MEETING MINUTES May 18, 2022 **LOCATION:** Walsh Intermediate School Cafeteria 185 Damascus Road, Branford, CT

DATE:

SUBJECT: Personnel & Finance Committee Meeting

ATTENDANCE		
HERE	ATTENDEE	AFFILIATION
Y	Meaghan DeLucia, Committee Chair	Board of Education
Ν	Peter Berdon	Board of Education
Y	Cristina Cantu	Board of Education
Ν	Meredith Gaffney	Board of Education
Y	Ellen Michaels	Board of Education
Y	John Prins	Board of Education
Y	Dr. Tim Raynor	Board of Education
Y	Laura Troidle	Board of Education
Y	Marie Watson	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Ν	Charles Cicarella, Jr., Student Services Director	Central Office
Y	Donald Neel, Chief Operating Officer (COO)	Central Office
Others pr	esent:	

others present:

CALL

01 The meeting was called to order at 6:31 PM by Meaghan DeLucia.

APPROVE MINUTES

02 A. MOTION (Michaels/Troidle) to approve the minutes from the April 27, 2022 Personnel & Finance Committee meeting. APPROVED UNANIMOUSLY

DISCUSSION/ACTION ITEMS

03 2021/2022 Monthly Expenditures

Don Neel reported that the pupil services budget is 85.7% committed, the general operations budget is 96.6% committed, for a total general fund commitment of 94.5%. Mr. Neel concluded by stating that "we are right where we want to be for this time of year and we will be returning some money to the Town."

2021/2022 Special Education Tuition & Transportation Monthly Expenditures 04

In the absence of Charles Cicarella, Don Neel reported that the tuition budget is \$3,112,000 with total projected expenses of \$3,043,000 and a transportation budget of 879,000, for total expected expenses of \$871,000, the current projected surplus balance to end the year is \$85,635.

05 **Personnel Report**

Don Neel stated that we are beginning to post for next year's positions, all certified openings have been posted and we are starting to post for other positions as well.

Superintendent Hernandez, Don Neel and Board members engaged in a conversation regarding hiring and different strategies.

Continued...

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DISCUSSION/CONSENT ITEMS (Continued)

Budget Approval Update 06

Don Neel provided an update on the budget approval process. Among the items that Mr. Neel discussed were; the RTM's approval of the District's budget, next year's budget (no cuts to staff or programs), RTM approval of funds to fund leases and capital.

PUBLIC COMMENT ON DISCUSSION/ACTION ITEMS

Gregg Jerolman, Branford resident, spoke about district turnover and his conversations with the RTM and the First Selectman.

ADJOURN

MOTION (Michaels/Troidle) to adjourn. 07 APPROVED UNANIMOUSLY

Meaghan DeLucia adjourned the meeting at 7:02 PM.

The next Personnel & Finance Committee Meeting will be June 15, 2022, at 7:00 PM at Walsh Intermediate School Cafeteria.

Respectfully submitted, Meredith Gaffney Secretary

Prepared by, Kerry Eyrich