

**BRANFORD BOARD OF EDUCATION
BOE Committee Chairs Meeting Minutes**

DATE: May 5, 2022

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan Delucia, Personnel & Finance Committee Chair	Board of Education
Y	Meredith Gaffney, Communication Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Marie Watson, Policy Committee Chair	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Don Neel, Chief Operating Officer	Central Office

Others present:

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

- 01** Meeting was called to order at 5:00 PM by Peter Berdon.

APPROVE MINUTES

- 02** MOTION (Michaels/Watson) to approve the minutes from the following Committee Chairs meetings:
- A. January 14, 2022 Special Committee Chairs meeting.
 - B. March 3, 2022 Committee Chairs meeting.
 - C. April 7, 2022 Committee Chairs meeting.
- APPROVED UNANIMOUSLY

DISCUSSION ITEMS

- 03** **A. Teaching & Learning (T&L) Committee**
Among the items discussed to be placed on the next T&L Committee meeting agenda were:
- a. Expanding student opportunities.
- 04** **B. Personnel & Finance (P&F) Committee**
In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following items will be placed on the P&F Committee meeting agenda:
- a. Update on the budget approval process.
- 05** **C. Policy Committee**
Among the items discussed to be placed on the next Policy Committee meeting agenda were:
- a. Working on the 3000 and 6000 policy series.
- 06** **D. Communication Committee**
Among the items discussed to be placed on the next Communication Committee meeting agenda were:
- a. A presentation from three Communication RFQ respondents.
 - b. COVID Update.

Continued...

**BRANFORD BOARD OF EDUCATION
BOE Committee Chairs Meeting Minutes**

DATE: May 5, 2022

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

DISCUSSION ITEMS (Continued)

07 E. Full BOE Meeting

Among the items discussed to be placed on the next Full BOE meeting agenda were:

- a. The Strategic Planning Committee
- b. The BOE Retreat
- c. Summer Planning

ADJOURN

08 Peter Berdon adjourned the meeting at 5:33 PM.

**The next BOE Committee Chairs meeting will be June 2, 2022 at 5:00 PM.
This meeting will be held virtually.**

Respectfully submitted,
Meredith Gaffney
Secretary

Prepared by,
Kerry Eyrich