

**BRANFORD BOARD OF EDUCATION
BOE Committee Chairs Meeting Minutes**

DATE: February 2, 2023
SUBJECT: BOE Committee Chairs Meeting

LOCATION: This meeting was held virtually

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan DeLucia, Personnel & Finance Committee Chair	Board of Education
Y	Meredith Gaffney, Communication Committee Chair	Board of Education
N	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
N	Marie Watson, Policy Committee Chair	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Don Neel, Chief Operating Officer	Central Office

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

- 01** Meeting was called to order by Peter Berdon at 5:07 PM.

APPROVAL OF MINUTES

- 02** MOTION (DeLucia/Gaffney) to approve the minutes from the following meetings:
- a. November 3, 2022 BOE Committee Chairs meeting.
 - b. December 8, 2022 BOE Committee Chairs meeting.
 - c. January 5, 2023 Special BOE Committee Chairs meeting.
- APPROVED UNANIMOUSLY

DISCUSSION ITEMS

- 03 A. Teaching & Learning (T&L) Committee**
Among the items discussed to be placed on the next T&L Committee meeting agenda were:
- a. World Language Conversation
- 04 B. Policy Committee**
Among the items discussed to be placed on the next Policy Committee meeting agenda were:
- A. 2000 Policy Series
 - a. Organizational Chart
 - b. Administrator/Superintendent Evaluation
- 05 C. Personnel & Finance (P&F) Committee**
In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following items will be placed on the P&F Committee meeting agenda:
- a. Budget Workshop – Discussion/Action Item
- 06 D. Communication Committee**
Among the items discussed to be placed on the next Communication Committee meeting agenda were:
- a. COVID-19 Update
 - b. Strategic Coherence Planning Committee Update
 - c. The Sounds news article – Budget Process
 - d. Black History Month
 - e. Social Media (Culture and Process)

Continued...

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06 E. Full Board of Education (BOE) Meeting

Among the items discussed to be placed on the next Full BOE meeting agenda were:

- a. Rededication of 1111 Main Street back to the Town
- b. Peace Pole Update
- c. Superintendent Search Update

ADJOURN

- 07 MOTION (DeLucia/Gaffney) to adjourn the meeting.
APPROVED UNANIMOUSLY

Peter Berdon adjourned the meeting at 5:35 PM.

The next BOE Committee Chairs meeting will be March 2, 2023 at 5:00 PM.

Respectfully submitted,
Meredith Gaffney
Secretary

Prepared by,
Kerry Eyrich