

**BRANFORD BOARD OF EDUCATION  
BOE Committee Chairs Meeting Minutes**

DATE: January 5, 2023

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

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**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan Delucia, Personnel & Finance Committee Chair	Board of Education
Y	Meredith Gaffney, Communication Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Marie Watson, Policy Committee Chair	Board of Education
Y	Hamlet M. Hernandez, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Don Neel, Chief Operating Officer	Central Office

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**BUSINESS ITEMS**

**ITEM DESCRIPTION**

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**CALL**

- 01** Meeting was called to order by Ellen Michaels at 5:00 PM.

**DISCUSSION ITEMS**

**02 A. Teaching & Learning (T&L) Committee**

Among the items discussed to be placed on the next T&L Committee meeting agenda were:

- a. Curriculum Process Overview and Status Update

**03 B. Policy Committee**

Among the items discussed to be placed on the next Policy Committee meeting agenda were:

- a. Timeline for First and Second Readings
- b. Personnel Policies – Whistleblowing and Retaliation and Academic Freedom

**04 C. Communication Committee**

Among the items discussed to be placed on the next Communication Committee meeting agenda were:

- a. Sound Article – Budgetary Process
- b. A Report from Pam Neleber, District Health Director
- c. Budget Survey Results
- d. Superintendent Updates

**05 D. Personnel & Finance (P&F) Committee**

In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following items will be placed on the P&F

Committee meeting agenda:

- a. ESSER Fund Update
- b. Solar Project Update
- c. JBS Project Update

**06 E. Full BOE Meeting**

- a. First Reading of Whistleblowing and Retaliation Policy
- b. Net Zero Resolution
- c. Model Congress Donation
- d. Executive Session to Discuss; Security Consultant Report and Superintendent’s Mid-Year Review.

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**ADJOURN**

**07** Peter Berdon adjourned the meeting at 5:26 PM.

The next BOE Committee Chairs meeting will be February 2, 2023 at 5:00 PM.

Respectfully submitted,  
Meredith Gaffney  
Secretary

Prepared by,  
Kerry Eyrich