

**BRANFORD BOARD OF EDUCATION  
BOE Committee Chairs Meeting Minutes**

DATE: May 4, 2023

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

---

**ATTENDANCE**

| <b>HERE</b> | <b>ATTENDEE</b>                                      | <b>AFFILIATION</b> |
|-------------|--|--------------------|
| Y           | Peter Berdon, BOE Chair                              | Board of Education |
| Y           | Meaghan Delucia, Personnel & Finance Committee Chair | Board of Education |
| Y           | Meredith Gaffney, Communication Committee Chair      | Board of Education |
| N           | Ellen Michaels, Teaching & Learning Committee Chair  | Board of Education |
| Y           | Marie Watson, Policy Committee Chair                 | Board of Education |
| Y           | Hamlet M. Hernandez, Superintendent                  | Central Office     |
| Y           | Rachel Sexton, Assistant Superintendent              | Central Office     |
| Y           | Don Neel, Chief Operating Officer                    | Central Office     |

---

**BUSINESS ITEMS**

**ITEM DESCRIPTION**

---

**CALL**

- 01** Meeting was called to order by Peter Berdon at 5:05 PM.

**DISCUSSION ITEMS**

**02 A. Teaching & Learning (T&L) Committee**

Among the items discussed to be placed on the next T&L Committee meeting agenda were:

- a. Future Topics - School Start Times

**03 B. Policy Committee**

Among the items discussed to be placed on the next Policy Committee meeting agenda were:

A. 5000 Policy Series

- a. 5825 Physical Activity, Undirected Play and Student Discipline
- b. 5475 Chemical Health for Student Athletes
- c. 5450 Drug and Alcohol Use by Students

**04 C. Personnel & Finance (P&F) Committee**

In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following items will be placed on the P&F Committee meeting agenda:

- a. Solar Project Update
- b. FY 24 Budget

**05 D. Communication Committee**

Among the items discussed to be placed on the next Communication Committee meeting agenda were:

- a. COVID-19
- b. Social Media Metrics
- c. MTM Principal Candidate

**06 E. Full Board of Education (BOE) Meeting**

Among the items discussed to be placed on the next Full BOE meeting agenda were:

- a. Dates for BOE Retreat and Strategic Coherence Plan Presentation
- b. MTM Principal Recommendation

Continued...

**BRANFORD BOARD OF EDUCATION  
BOE Committee Chairs Meeting Minutes**

DATE: May 4, 2023

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

---

**ADJOURN**

**07** Mr. Berdon adjourned the meeting at 5:37 PM.

The next BOE Committee Chairs meeting will be June 1, 2023 at 5:00 PM.  
This meeting is held virtually.

Respectfully submitted,  
Meredith Gaffney  
Secretary

Prepared by,  
Kerry Eyrich