

**BRANFORD BOARD OF EDUCATION
BOE Committee Chairs Meeting Minutes**

DATE: November 2, 2023
SUBJECT: BOE Committee Chairs Meeting

LOCATION: This meeting was held virtually

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan Delucia, Personnel & Finance Committee Chair	Board of Education
N	Meredith Gaffney, Communication Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Marie McNamara, Policy Committee Chair	Board of Education
Y	Dr. Christopher Tranberg, Superintendent	Central Office
Y	Rachel Sexton, Assistant Superintendent	Central Office
Y	Don Neel, Chief Operating Officer	Central Office

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

- 01** Meeting was called to order by Ellen Michaels at 5:05 PM.

APPROVE MINUTES

- 02** MOTION (McNamara/DeLucia) to approve minutes from the following BOE Committee Chairs meetings:
- A. June 1, 2023
 - B. September 7, 2023
 - C. October 5, 2023
- APPROVED UNANIMOUSLY

DISCUSSION ITEMS

- 03 A. Teaching & Learning (T&L) Committee**
Among the items discussed to be placed on the next T&L Committee meeting agenda were:
- a. Universal Screening
 - b. Summer School Student Performance Review
 - c. Aimswell Discussion
- 04 B. Policy Committee**
Among the items discussed to be placed on the next Policy Committee meeting agenda were:
- a. Policy 1800 – Use of Facilities
- 05 C. Personnel & Finance (P&F) Committee**
In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following items will be placed on the P&F Committee meeting agenda:
- a. ESSER Report
 - b. Solar Project Update
- 06 D. Communication Committee**
Among the items discussed to be placed on the next Communication Committee meeting agenda were:
- a. Community Updates
 - b. Social Media Metrics
 - c. Entry Plan Update
 - d. BOE Statement

Continued...

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DISCUSSION ITEMS (Continued)

07 E. Full Board of Education (BOE) Meeting

Among the items discussed to be placed on the next Full BOE meeting agenda were:

- a. Establishing Budget Priorities
- b. Strategic Report
- c. CABE Board of Distinction Award

ADJOURN

08 MOTION (DeLucia/Michaels) to adjourn.

APPROVED UNANIMOUSLY

Peter Berdon adjourned the meeting at 5:36 PM.

The next BOE Committee Chairs meeting will be December 7, 2023 at 5:00 PM.
This meeting is held virtually.

Respectfully submitted,
Meaghan DeLucia
Pro Tem Secretary

Prepared by,
Kerry Eyrich