

**BRANFORD BOARD OF EDUCATION  
PERSONNEL & FINANCE COMMITTEE MEETING**

**WEDNESDAY  
7:00 PM  
September 13, 2023**

**Walsh Intermediate School Cafeteria  
185 Damascus Road  
Branford, CT 06405**

**[Chair: Meaghan DeLucia; Ellen Michaels, Dr. Tim Raynor and Laura Troidle]**

To locate agendas and to access/view meetings please go to [www.branfordschools.org](http://www.branfordschools.org)

**Branford Public Schools Mission and Vision Statement**

Nurturing students and citizens who develop a deep commitment to learning today and leading tomorrow is the central goal of Branford Public Schools.

**A G E N D A**

- I. Call to Order
- II. Public Comment
- III. Approval of Minutes
- IV. Discussion/Update Items
  - A. 2023/2024 Monthly Expenditures
  - B. 2023/2024 Special Education Tuition & Transportation Monthly Expenditures
  - C. Personnel Report
- V. Adjourn

**TO PARTICIPATE IN PUBLIC COMMENTS REMOTELY PLEASE CALL:**

**(646) 558-8656**

**Meeting ID: 815 6405 4671 Passcode: 812124**

*When participating by telephone please mute your phone when joining the meeting and unmute your phone when you are ready to speak. This can be done by pressing \*6 on your phone's keypad.*

**Rules Governing Public Comments:**

- Three minutes will be allotted to each speaker. The Board may modify this limitation at the beginning of a meeting if the number of persons wishing to speak makes it advisable to do so. (Board Bylaw 9325)
- Conduct intended primarily to be disruptive or verbally abusive shall not be permitted at the Board of Education meeting. Any speaker who engages in such conduct will be warned and allowed to correct such conduct. If the speaker continues to engage in the disruptive conduct as such will be grounds for termination of the speaker's privilege to participate in public comment and may be deemed grounds for removal from the meeting site.
- All speakers must identify themselves by name and address.

TOWN OF BRANFORD, CT



CONSOLIDATED BUDGET - 2023-2024

FOR 2024 99

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
10 SALARIES - CERTIFIED	27,592,489	0	27,592,489	1,620,168.22	24,719,568.41	1,252,752.84	95.5%
11 SALARIES-NONCERTIFID	9,041,194	0	9,041,194	795,323.45	4,825,536.07	3,420,334.17	62.2%
20 EMPLOYEE BENEFITS	11,894,914	0	11,894,914	2,349,720.65	1,515,979.54	8,029,214.18	32.5%
21 WORKERS COMPENSATION	239,316	0	239,316	239,316.00	.00	.00	100.0%
30 SITE LICENSE	589,545	0	589,545	302,840.48	211,198.13	75,506.59	87.2%
31 PURCH SVCS	991,050	-1,780	989,270	22,633.15	722,159.35	244,477.00	75.3%
32 PURCH SVCS PROF/TECH	934,276	-22,000	912,276	15,784.35	207,576.50	688,914.95	24.5%
40 UTILITIES-WATER GAS	1,454,910	0	1,454,910	65,717.31	1,066,479.69	322,713.00	77.8%
41 TRASH/SNOW REMOVAL	75,000	0	75,000	5,941.38	35,289.33	33,769.29	55.0%
42 PURCH SVCS REPAIR	897,326	700	898,026	197,676.34	393,680.33	306,669.33	65.9%
43 RENTALS	50,250	0	50,250	1,518.72	5,806.28	42,925.00	14.6%
50 TRANSPORTATION	3,516,211	0	3,516,211	31,771.43	2,006,763.67	1,477,676.35	58.0%
52 LIABILITY	580,750	0	580,750	539,112.00	23,676.00	17,962.00	96.9%
53 COMMUNICATIONS	273,287	0	273,287	44,167.32	193,764.75	35,354.53	87.1%
54 ADVERT/PRINTING/BIND	17,628	0	17,628	358.60	3,800.00	13,468.90	23.6%
55 TUITIONS	3,452,565	20,000	3,472,565	151,300.95	74,424.00	3,246,840.05	6.5%
56 TRAVEL	18,941	0	18,941	355.09	3,521.91	15,063.92	20.5%
57 OTHER PURCH SVCS	54,557	0	54,557	11,234.31	2,639.00	40,683.69	25.4%
60 INSTRUCTIONAL SUPPLI	521,172	-4,047	517,125	114,961.33	134,311.94	267,851.99	48.2%
61 COMPUTER SUPPLIES	28,185	6,350	34,535	57.99	2,644.95	31,831.56	7.8%
62 BUILD MAIN SUPPLIES	188,200	0	188,200	37,893.26	41,023.21	109,283.53	41.9%
63 AUDIO VISUAL SUPPLIE	12,000	0	12,000	.00	97.90	11,902.10	.8%
64 SUPPLIES/EQUIPMENT	28,687	847	29,534	4,436.72	539.66	24,557.61	16.8%
65 MEETING SUPPLIES	29,120	0	29,120	10,889.55	1,544.17	16,686.28	42.7%
67 TEXTS-BOOKS/DIGITAL	93,323	4,280	97,603	4,584.52	11,852.72	81,165.76	16.8%
68 LIBRARY BOOKS	56,405	0	56,405	8,283.54	7,840.65	40,280.81	28.6%
69 PERIODICALS	7,232	0	7,232	2,520.31	1,351.64	3,360.05	53.5%
6A OFFICE SUPPLIES	48,450	0	48,450	8,289.99	6,831.27	33,328.74	31.2%
6B OTHER SUPPLIES	67,406	0	67,406	2,533.74	3,330.00	61,542.51	8.7%
70 REPLACEMENT EQUIP	47,522	-1,650	45,873	7,289.20	12,064.87	26,518.43	42.2%
71 NEW EQUIPMENT	21,535	-2,700	18,835	3,337.26	2,462.41	13,035.33	30.8%
80 DUES AND FEES	88,198	0	88,198	24,934.14	4,146.00	59,117.86	33.0%
GRAND TOTAL	62,911,644	0	62,911,644	6,624,951.30	36,241,904.35	20,044,788.35	68.1%

\*\* END OF REPORT - Generated by Michael Lopes \*\*

TOWN OF BRANFORD, CT



GENERAL OPERATIONS - 2023-2024

FOR 2024 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>001 GENERAL OPERATIONS</b>							
10 SALARIES - CERTIFIED	23,349,430	0	23,349,430	1,305,438.27	21,065,234.24	978,757.96	95.8%
11 SALARIES-NONCERTIFID	6,434,730	0	6,434,730	736,904.39	4,660,926.66	1,036,899.03	83.9%
20 EMPLOYEE BENEFITS	11,049,244	0	11,049,244	2,331,513.56	1,424,384.82	7,293,345.68	34.0%
21 WORKERS COMPENSATION	239,316	0	239,316	239,316.00	.00	.00	100.0%
30 SITE LICENSE	558,498	0	558,498	298,778.85	209,436.21	50,282.64	91.0%
31 PURCH SVCS	757,070	-1,780	755,290	20,380.00	493,932.50	240,977.00	68.1%
32 PURCH SVCS PROF/TECH	516,101	0	516,101	12,231.36	33,793.50	470,075.94	8.9%
40 UTILITIES-WATER GAS	1,454,910	0	1,454,910	65,717.31	1,066,479.69	322,713.00	77.8%
41 TRASH/SNOW REMOVAL	75,000	0	75,000	5,941.38	35,289.33	33,769.29	55.0%
42 PURCH SVCS REPAIR	897,326	700	898,026	197,676.34	393,560.07	306,789.59	65.8%
43 RENTALS	50,250	0	50,250	1,518.72	5,806.28	42,925.00	14.6%
50 TRANSPORTATION	2,670,499	0	2,670,499	.00	2,006,763.67	663,735.78	75.1%
52 LIABILITY	580,750	0	580,750	539,112.00	23,676.00	17,962.00	96.9%
53 COMMUNICATIONS	268,287	0	268,287	43,618.38	192,117.93	32,550.29	87.9%
54 ADVERT/PRINTING/BIND	17,329	0	17,329	200.00	3,800.00	13,328.50	23.1%
55 TUITIONS	379,657	0	379,657	.00	74,424.00	305,233.00	19.6%
56 TRAVEL	14,551	0	14,551	325.75	2,951.25	11,273.92	22.5%
57 OTHER PURCH SVCS	51,325	0	51,325	2,819.86	1,649.00	46,856.14	8.7%
60 INSTRUCTIONAL SUPPLI	498,572	-4,047	494,525	112,875.69	132,467.49	249,182.08	49.6%
61 COMPUTER SUPPLIES	27,685	0	27,685	57.99	2,644.95	24,982.06	9.8%
62 BUILD MAIN SUPPLIES	188,200	0	188,200	37,893.26	41,023.21	109,283.53	41.9%
63 AUDIO VISUAL SUPPLIE	12,000	0	12,000	.00	97.90	11,902.10	.8%
64 SUPPLIES/EQUIPMENT	28,687	847	29,534	4,436.72	539.66	24,557.61	16.8%
65 MEETING SUPPLIES	29,120	0	29,120	10,889.55	1,544.17	16,686.28	42.7%
67 TEXTS-BOOKS/DIGITAL	93,323	4,280	97,603	4,584.52	11,852.72	81,165.76	16.8%
68 LIBRARY BOOKS	56,405	0	56,405	8,283.54	7,840.65	40,280.81	28.6%
69 PERIODICALS	7,232	0	7,232	2,520.31	1,351.64	3,360.05	53.5%
6A OFFICE SUPPLIES	47,950	0	47,950	8,289.99	6,808.29	32,851.72	31.5%
6B OTHER SUPPLIES	57,006	0	57,006	2,533.74	3,330.00	51,142.51	10.3%
70 REPLACEMENT EQUIP	44,022	0	44,022	7,289.20	12,064.87	24,667.93	44.0%
71 NEW EQUIPMENT	16,835	0	16,835	3,337.26	2,462.41	11,035.33	34.5%
80 DUES AND FEES	87,698	0	87,698	24,684.14	4,146.00	58,867.86	32.9%
TOTAL GENERAL OPERATIONS	50,559,008	0	50,559,008	6,029,168.08	31,922,399.11	12,607,440.39	75.1%
GRAND TOTAL	50,559,008	0	50,559,008	6,029,168.08	31,922,399.11	12,607,440.39	75.1%

\*\* END OF REPORT - Generated by Michael Lopes \*\*

TOWN OF BRANFORD, CT



PUPIL SERVICES - 2023-2024

FOR 2024 99

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<b>002 SPECIAL EDUCATION</b>							
10 SALARIES - CERTIFIED	4,243,059	0	4,243,059	314,729.95	3,654,334.17	273,994.88	93.5%
11 SALARIES-NONCERTIFID	2,606,464	0	2,606,464	58,419.06	164,609.41	2,383,435.14	8.6%
20 EMPLOYEE BENEFITS	845,670	0	845,670	18,207.09	91,594.72	735,868.50	13.0%
30 SITE LICENSE	31,048	0	31,048	2,724.63	3,098.92	25,223.95	18.8%
31 PURCH SVCS	233,980	0	233,980	2,253.15	228,226.85	3,500.00	98.5%
32 PURCH SVCS PROF/TECH	418,175	-22,000	396,175	2,109.24	173,783.00	220,282.76	44.4%
50 TRANSPORTATION	845,712	0	845,712	31,771.43	.00	813,940.57	3.8%
53 COMMUNICATIONS	5,000	0	5,000	548.94	1,646.82	2,804.24	43.9%
54 ADVERT/PRINTING/BIND	299	0	299	158.60	.00	140.40	53.0%
55 TUITIONS	3,072,908	20,000	3,092,908	151,300.95	.00	2,941,607.05	4.9%
56 TRAVEL	4,390	0	4,390	29.34	570.66	3,790.00	13.7%
57 OTHER PURCH SVCS	3,232	0	3,232	8,414.45	990.00	-6,172.45	291.0%
60 INSTRUCTIONAL SUPPLI	22,600	0	22,600	2,085.64	1,844.45	18,669.91	17.4%
61 COMPUTER SUPPLIES	500	6,350	6,850	.00	.00	6,849.50	.0%
6A OFFICE SUPPLIES	500	0	500	.00	22.98	477.02	4.6%
6B OTHER SUPPLIES	10,400	0	10,400	.00	.00	10,400.00	.0%
70 REPLACEMENT EQUIP	3,500	-1,650	1,851	.00	.00	1,850.50	.0%
71 NEW EQUIPMENT	4,700	-2,700	2,000	.00	.00	2,000.00	.0%
80 DUES AND FEES	500	0	500	250.00	.00	250.00	50.0%
TOTAL SPECIAL EDUCATION	12,352,636	0	12,352,636	593,002.47	4,320,721.98	7,438,911.97	39.8%
GRAND TOTAL	12,352,636	0	12,352,636	593,002.47	4,320,721.98	7,438,911.97	39.8%

\*\* END OF REPORT - Generated by Michael Lopes \*\*

Tuition and Transportation Expense Report		BRANFORD PUBLIC SCHOOLS										Fiscal Year Ending June 30, 2024	
Line	FISCAL YEAR 2024 DATA	←----- Tuition and Transportation Expense Month -----→											
TUITION DATA		8/1/23	9/1/23	10/1/23	11/1/23	12/1/23	1/1/24	2/1/24	3/1/24	4/1/24	5/1/24	6/1/24	FINAL 2024
1	Tuition Budget	3,072,908	3,092,908										3,092,908
2	School Year Expenses	3,016,559	3,213,081										3,213,081
3	Extended Year or Day Expenses	171,918	184,123										184,123
4	Total Expenses	3,188,477	3,397,203										3,397,203
5	Projected Balance on 6/30/2024	-115,569	-304,295										-304,295
TRANSPORTATION DATA													
6	Transportation Budget	845,712	845,712										845,712
7	School Year Expenses	676,075	720,415										720,415
8	Extended Year or Day Expenses	101,576	61,124										61,124
9	Total Expenses	777,650	781,539										781,539
10	Projected Balance on 6/30/2024	68,062	64,173										64,173
CONSOLIDATED DATA													
11	Combined Budget	3,918,620	3,938,620										3,938,620
12	Combined Expenses	3,966,128	4,178,742										4,178,742
13	Projected Balance on 6/30/2024	-47,508	-240,122										-240,122



**BRANFORD PUBLIC SCHOOLS  
MONTHLY PERSONNEL REPORT 2023-2024  
September 1, 2023**

<u>NAME</u>	<u>LOC</u>	<u>YRS OF SVC</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>EXPECTED RETURN</u>	<u>REASON</u>
<b><u>CERTIFIED STAFF YEAR-TO-DATE</u></b>						
<b><u>APPOINTMENTS</u></b>						
Allison Moran	CO		Assistant Superintendent	10/1/2023		
Katie Wagner	CO		Acting Curriculum Coordinator	9/1/2023		
Brittany Sullivan	JBS		Special Education Teacher	8/25/2023		
Jonathan Corbett	BHS		Teacher - Physics	8/25/2023		
Daria Ague	BHS		Teacher - Chemistry	8/25/2023		
Shannon Carey	BHS		Teacher - Math	8/25/2023		
Jessica Cyr	BHS		Special Education Teacher	8/25/2023		
Anthony Ruglio	WIS		Teacher - PE/Health	8/25/2023		
Ashley Marinaro	WIS		Assistant Principal	8/1/2023		
Christine Bjork	SAE		Director	7/1/2023		
Magdalena Fin	BHS		Teacher - Art	8/25/2023		
Amanda Anderson	BHS		School Psychologist	8/25/2023		
Bridget Grenier	BHS		Teacher - Social Studies	8/25/2023		
Mia Bissonnette	BHS		Teacher - Math	8/25/2023		
Christopher Tranberg	CO		Superintendent	7/1/2023		
Imani Jones	MTM		Principal	7/1/2023		
<b><u>RETIREMENTS</u></b>						
Ehen Greenberg	JBS	38	Special Education Teacher	8/4/2023		
Rachel Sexton	CO	5	Assistant Superintendent	9/30/2023		
<b><u>RESIGNATIONS</u></b>						
Ashley Marinaro	BHS	10	Curriculum Coordinator	7/31/2023		
Thomas Ermini	BHS	11	Athletic Director	9/1/2023		
Nick Farrell	BHS	2	Physics Teacher	7/28/2023		
Kayla Evans	BHS	5	Special Education Teacher	7/14/2023		
<b><u>TERMINATIONS/NON-RENEWALS</u></b>						
<b><u>LEAVES OF ABSENCE</u></b>						
Rebecca Aforismo	MTM		Teacher - Grade 2	10/19/2023	02/05/2024	
Karen Greco	BHS		Teacher - English	9/6/2023	INTERMITTENT	
Lee Panagoulas	BHS		Principal	7/5/2023	INTERMITTENT	
Laura Kaiser	WIS		Teacher - Art	5/2/2023	INTERMITTENT	
Catherine Delucia	WIS		School Psychologist	5/28/2023	10/23/2023	
Nancy Hobbs	JBS		Teacher - First Grade	4/5/2023	INTERMITTENT	
Elise Weisenbach	BHS		Teacher - World Language	2/27/2023	INTERMITTENT	
Belinha DeAbreu	BHS		Teacher - Media	2/4/2023	INTERMITTENT	
Heidi Earle	MRT		Teacher - Special Education	1/4/2023	INTERMITTENT	
Heather Graftan	WIS		School Counselor	1/9/2023	INTERMITTENT	
Maria Fazzino	WIS		Teacher - Grade 5	12/10/2022	INTERMITTENT	
Lee Fitzgibbons	MRT		Teacher - Kindergarten	11/8/2022	INTERMITTENT	
Catherine Hatch	WIS		Teacher - Sixth Grade	10/3/2022	INTERMITTENT	
<b><u>PENDING DEGREE CHANGES</u></b>						
Caitlyn Raffone	MTM		Teacher - Grade 4	7/1/2023		SYC
Monica Pustari	JBS		Teacher - Kindergarten	05/2024		SYC



**BRANFORD PUBLIC SCHOOLS**  
**MONTHLY PERSONNEL REPORT 2023-2024**  
 September 1, 2023

<u>NAME</u>	<u>LOC</u>	<u>YRS OF SVC</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>EXPECTED RETURN</u>	<u>REASON</u>
Elizabeth Tate	JBS		Teacher - Special Education	05/2024		SYC
Christine Glazewski	JBS		Instructional Math Coach	05/2024		SYC
Christina Natale	MTM		Teacher - Grade 1	5/1/2024		MA
Jenny Denicola	MRT		Art Teacher	12/1/2024		SYC

**NON-CERTIFIED STAFF YEAR-TO-DATE**

**APPOINTMENTS**

Danielle Ardizzone	FRC		Secretary - 10 months	9/11/2023		
Bernardine Kane	MTM		Special Educational Paraprofessional	9/6/2023		
Frank Berretta	SAE		Security Guard	9/5/2023		
Gerling Daniels	INS		Registered Behavior Technician	8/30/2023		
Abigail Robinson	JBS		Special Educational Paraprofessional	8/29/2023		
Christina Pagliarulo	MTM		Special Educational Paraprofessional	8/29/2023		
Dakota Miller	INS		Special Educational Paraprofessional	8/28/2023		
Taylor Moore	BHS		Assistant Girl's Soccer Coach	8/24/2023		
Simona Nerney	BHS		Receptionist	8/23/2023		
Mayra Martinez	MRT		Special Educational Paraprofessional	8/28/2023		
Maureen Shields	BHS		Athletic Event Worker	8/28/2023		
Ethan Boileau	MRT		Special Educational Paraprofessional	8/28/2023		
Suzanne DeLuca	SAE		Lead Program Assistant	8/21/2023		
Ashley Bussey	MRT		Paraprofessional	8/28/2023		
Ashley Pantaleo	BHS		Special Educational Paraprofessional	8/28/2023		
Jason Joseph	BHS		Assistant Football Coach	8/14/2023		
Lisa Finnegan	SAE		ESOL Teacher	8/14/2023		
Shannon Rosario	CO		Payroll & Benefits Specialist	8/7/2023		
Jessica Pantani	BHS		Dance Team Assistant Coach	7/19/2023		
Ethan Lopez	JBS		Summer Custodian	7/10/2023		
Brendan Lopez	JBS		Summer Custodian	7/10/2023		
Michael Latham	MRT		Part Time Custodian	7/5/2023		
Lyndsay O'Neill	INS		Secretary 12mth	7/6/2023		
Tenisha Biggs	CO		HR Specialist	7/1/2023		
Bianca Whitaker	SAE		Summer - Child Educator	6/19/2023		
Catherine Bosco	SAE		Summer - ESOL Teacher	6/19/2023		
Carmel Natelli	DIS		Substitute Nurse	6/9/2023		
Marie Compton	WIS		Book Keeper	6/24/2023		

**RETIREMENTS**

Laura Tressel Carbone	JBS	12	Secretary (10 month)	8/7/2023		
Paul Montelius	BHS	12	Full Time Custodian	6/30/2023		
Joanne Montelius	INS	24	Special Education Paraprofessional	8/1/2023		

**RESIGNATIONS**

Liam Cotter	MTM		Special Education Paraprofessional	9/15/2023		
Blair Donahue	JBS		Computer Coordinator	9/8/2023		
Gerling Daniels	INS		Special Education ABA Paraprofessional	8/29/2023		
Lisette Perrotti	MTM		Special Education Paraprofessional	8/28/2023		
Shannon Chambers	MTM		Literacy/Instructional Aide Paraprofessional	8/21/2023		
Sara DiIorio	MTM		Kindergarten Aide	8/21/2023		
Austin Vitelli	JBS		Special Education Paraprofessional	8/15/2023		
Ivelys Abrams	WIS		Special Education Paraprofessional	8/14/2023		



**BRANFORD PUBLIC SCHOOLS  
MONTHLY PERSONNEL REPORT 2023-2024  
September 1, 2023**

<u>NAME</u>	<u>LOC</u>	<u>YRS OF SVC</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>EXPECTED RETURN</u>	<u>REASON</u>
Linda Sisson	MTM		Literacy/Instructional Aide Paraprofessional	8/7/2023		
Stephanie Dudack	MTM		Literacy/Instructional Aide Paraprofessional	8/4/2023		
Mason Traca	JBS		Part Time Custodian	8/4/2023		
Sarah Lin	INS		ABA Special Education Paraprofessional	8/2/2023		
Laura Fennell	MTM		Paraprofessional	8/1/2023		
Cristina Finucane	MRT		Paraprofessional	8/1/2023		
Melanie Spisto	JBS		Paraprofessional	7/28/2023		
Laura Lynch	SAE		Program Assistant	7/13/2023		
Scott Krebs	MRT		Paraprofessional	7/13/2023		
Maria Cifarelli	JBS		Paraprofessional	6/30/2023		
Kent Jackson	BHS		Track & Field Head Coach	6/28/2023		
Karen Landry Albert	INS		Job Coach	6/20/2023		
Madeline Nazario	MRT		Special Education Paraprofessional	6/14/2023		
Ronald Lecointe	BHS		Assistant Football Coach	6/14/2023		
Brendan Cassidy	SAE		Part Time Security Guard	6/14/2023		
Chelsea Dacey	WIS		Spring Drama Choreographer	6/9/2023		
Juan Leon Munoz	BHS		Assistant Girls Soccer Coach	6/7/2023		
Rebecca Vitale	BHS		Assistant Girls Soccer Coach	6/4/2023		

TERMINATIONS/NON-RENEWALS

LEAVES OF ABSENCE

Margaret Taylor	BHS		Secretary	8/23/2023	INTERMITTENT	
Tom Valette	WIS		Custodian	5/22/2023		TBD Medical
Anne Leblanc-Frohlich	MRT		Paraprofessional	4/17/2023	8/21/2023	
Pamela VanWinkle	MTM		Paraprofessional	1/11/2023	INTERMITTENT	