

**BRANFORD BOARD OF EDUCATION
BOE Committee Chairs Meeting Minutes**

DATE: February 1, 2024
SUBJECT: BOE Committee Chairs Meeting

LOCATION: This meeting was held virtually

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan Delucia, Personnel & Finance Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Shawn Tiernan, Policy Committee Chair	Board of Education
Y	Laura Troidle, Communication Committee Chair	Board of Education
Y	Dr. Christopher Tranberg, Superintendent	Central Office
Y	Allison Moran, Assistant Superintendent	Central Office
N	Don Neel, Chief Operating Officer	Central Office

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

- 01** Meeting was called to order by Peter Berdon at 5:01 PM.

APPROVE MINUTES

- 02** MOTION (Tiernan/Michaels) to approve minutes from the January 4, 2024 BOE Committee Chairs meeting.
APPROVED UNANIMOUSLY

DISCUSSION ITEMS

- 03 A. Teaching & Learning (T&L) Committee**
Among the items discussed to be placed on the next T&L Committee meeting agenda were:
a. No agenda was set at this meeting. The next T&L Committee Meeting is March 13, 2024.
- 04 B. Policy Committee**
Among the items discussed to be placed on the next Policy Committee meeting agenda were:
a. Policy - 1800 Use of Facilities
b. Student Health and Safety Policies (3)
- 05 C. Personnel & Finance (P&F) Committee**
In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following items will be placed on the P&F Committee meeting agenda:
a. ESSER funds
- 06 D. Communication Committee**
Among the items discussed to be placed on the next Communication Committee meeting agenda were:
a. Pledge (continued discussion)
b. Survey
- 07 E. Full Board of Education (BOE) Meeting**
Among the items discussed to be placed on the next Full BOE meeting agenda were:
a. Finalize/Adopt Budget (for March 1 transmittal)
b. Invite the BHS and WIS Dance Teams

Continued...

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ADJOURN

- 08** MOTION (DeLucia/Tiernan) to adjourn.
APPROVED UNANIMOUSLY

Peter Berdon adjourned the meeting at 5:18 PM.

The next BOE Committee Chairs meeting will be March 7, 2024 at 5:00 PM.
This meeting is held virtually.

Respectfully submitted,
Meaghan DeLucia
Secretary

Prepared by,
Kerry Eyrich