

**BRANFORD BOARD OF EDUCATION
Communication Committee Minutes**

DATE: February 21, 2024 **LOCATION:** Walsh Intermediate School Cafeteria
185 Damascus Road, Branford, CT
SUBJECT: Communication Committee

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
Y	Laura Troidle, Committee Chair	Board of Education
Y	Judith Barron	Board of Education
Y	Peter Berdon	Board of Education
Y	Meaghan DeLucia	Board of Education
Y	Adam Greenberg	Board of Education
Y	Ellen Michaels	Board of Education
Y	Ram Shrestha	Board of Education
N	Marie McNamara	Board of Education
Y	Dr. Christopher Tranberg, Superintendent	Central Office
Y	Allison Moran, Assistant Superintendent	Central Office

Others present:

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

- 01** Meeting was called to order at 6:02 PM by Laura Troidle.

PUBLIC COMMENT

There were no public comments made at this evening's meeting.

APPROVE MINUTES

- 02** MOTION (Barron/Greenberg) to approve the minutes from the January 17, 2024, Communication Committee Meeting.
APPROVED UNANIMOUSLY

DISCUSSION/ACTION ITEMS

03 A. Community Updates

In his update this evening Superintendent Tranberg discussed the following; to make up for the date that Murphy School was not in session due to an emergency repair only Murphy School students will in school for an early release day and afternoon Murphy Teachers will have afternoon professional development on April 2, the current last day of schools is June 12th, June 12th is also the last day that it would be possible to have graduation on the Town Green, after that graduation would run into the set up for the Branford Festival making it not possible to have graduation on the Green, as of 2019 Board of Education's now have the option to set the date for graduation and setting this year's graduation date to June 12 is an item to be voted on at tonight's Full Board meeting.

Continued...

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DISCUSSION/ACTION ITEMS (Continued)

04 Discussion and development of BOE Pledge

MOTION (Barron/Greenberg) to bring the BOE Community Agreement to full board meeting to adopt as practice for BOE.

APPROVED UNANIMOUSLY

05 Discussion and development of Board Communication Plan

Ms. Troidle along with the Committee members discussed the importance of the questions placed on the survey, helping to nail down communication lapses in the Community. Dr. Tranberg discussed the following; the changes from last meeting (clarity between who is the district and who is the school, having a District section and school section and having space for open ended comments), adding a question asking if a parent or not a parent (skipping to applicable sections), where to post survey, working with Town to send out to community members, various questions separating families from non-families, the time for sending the survey out

ADJOURN

06 MOTION (Barron/Greenberg) to adjourn.

APPROVED UNANIMOUSLY

Ms. Troidle adjourned the meeting at 6:19 PM.

The next Communication Committee Meeting will be held March 13, 2024
at 6:00 PM in the WIS Cafeteria.

Respectfully submitted,
Meaghan DeLucia, Secretary

Prepared by,
Kerry Eyrich