

BRANFORD BOARD OF EDUCATION
BOE Committee Chairs Meeting Minutes

DATE: April 2, 2025

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

ATTENDANCE

HERE	ATTENDEE	AFFILIATION
N	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan Delucia, Personnel & Finance Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Shawn Tiernan, Policy Committee Chair	Board of Education
Y	Laura Troidle, Communication Committee Chair	Board of Education
Y	Dr. Christopher Tranberg, Superintendent	Central Office
Y	Allison Moran, Assistant Superintendent	Central Office
Y	Blaize Levitan, Chief Operating Officer	Central Office

BUSINESS ITEMS

ITEM DESCRIPTION

CALL

- 01** Meeting was called to order by Ellen Michaels at 5:06 PM.

APPROVAL OF MINUTES

- 02** MOTION (Tiernan/Troidle) to approve the minutes from the March 5, 2025 BOE Committee Chairs Meeting.
APPROVED UNANIMOUSLY

DISCUSSION ITEMS

03 B. Teaching & Learning (T&L) Committee

Among the items discussed to be placed on the next T&L Committee meeting agenda were:

- a. Leader in Me
- b. Textbook proposals

04 C. Personnel & Finance (P&F) Committee

In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation, Personnel Report and COO Updates) the following item will be discussed by the Committee:

- a. Recruitment Plan

05 B. Policy Committee

Among the items discussed to be placed on the next Policy Committee meeting agenda were modifications to policies:

- a. 1800 Use of School Facilities
- b. 2200 Retention of Electronic Records and Information
- c. 4300 Employment and Student Teacher Checks
- d. 4475 Increasing Educator Diversity Plan
- e. 5975 Transportation

Continued...

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DISCUSSION ITEMS (Continued)

06 D. Communication Committee

Among the items discussed to be placed on the next Communication Committee meeting agenda were:

- a. Community Updates
- b. Anxious Generation and Master Facilities Communication Discussion

07 E. Full Board of Education (BOE) Meeting

Among the items discussed to be placed on the Full BOE meeting agenda were:

- a. Possible CAFE Communication Awards Presentation
- b. BHS and WIS Dance Teams Presentation
- c. Executive Session to Discuss Open Legal Cases

ADJOURN

08 MOTION (DeLucia/Tiernan) to adjourn.

APPROVED UNANIMOUSLY

Ms. Michaels adjourned the meeting at 5:18 PM.

The next BOE Committee Chairs meeting will be April 30, 2025 at 5:00 PM.

This meeting is held virtually.

This meeting is to set the agendas for the May BOE meetings.

Respectfully submitted,
Meaghan DeLucia
Secretary

Prepared by,
Kerry Eyrich