

**Branford RTM Administrative Services Committee
Meeting Minutes
September 3, 2019**

A regular meeting of the RTM Administrative Services Committee was held on Tuesday September 3, 2019 at 7:00 p.m. at the Canoe Brook Senior Center.

Administrative Services Committee Members in Attendance:

Representatives: Adleman, Dunbar, Greenberg, Twohill, Alfone.

Meeting Minutes:

Meeting was called to order at 7:02 p.m.

1. To approve resolutions and transfers relating to the 7/24/19 RTM approval of the purchase of the property at 16 Summer Island Road as follows:

RESOLVED: That the RTM approves an increase in appropriations for the Fiscal Year 2020 General Fund Budget from \$115,297,464 to \$115,322,464. This increase will be funded through an increase in miscellaneous income appropriation from Fund Balance and will be used to fund a transfer to the Land Acquisition.

RESOLVED: That the RTM approves an appropriation of \$25,000 in the Land Acquisition Fund. This appropriation will be funded through a transfer from the General Fund.

Land Acquisition Fund

Increase:	73541020-490010-19701	Transfer In	\$25,000
Increase:	73541020-579610-19701	Land	\$25,000

General Fund Transfer

Increase:	10190000-480080	Miscellaneous Income	(\$25,000)
Increase:	10150000-599123	Transfer Out Land Acquisition	\$25,000

Motion to approve was made by Rep. Twohill, seconded by Rep, Dunbar. The motion was approved by committee unanimously.

2. To consider, and if appropriate, approve a request from the Human Resources Director for the following FY2019 budget transfer:

Motion to approve was made by Rep. Twohill, seconded by Rep, Greenberg. The motion was approved by committee with a 4/0 vote and one abstention.

Dated this 3rd day of September, 2019

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee