

TOWN OF BRANFORD
DAN COSGROVE ANIMAL COMMISSION
SPECIAL MEETING MINUTES
AUGUST 26, 2019

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Present: Commission members Marilyn Valette, Gretchen Dale, , Laura VanWilgen, Eunice Lasala, Eric Mass, Stephanie Malkin

Guest: Laura Burban, Jennifer Aniskovich

Absent: Melodie O'Connor

The meeting was called to order at 6:00 PM

All of the sub headings listed below all fall under the SCOPE of the Dan Cosgrove Shelter Project

OVERVIEW OF THE AUGUST 13,2019 MEETING AT TOWN HALL- Marilyn, Gretchen and Eric and Laura gave an overview of the meeting held on the 13th Dave Demaio from Munger Joe Sepot and Jamie Cosgrove at Town Hall. The meeting reviewed the Project Goals and well as the magnitude of the budget for the new addition and renovations to the shelter. Dave's estimate came out to \$241.86 a square foot or about 1.4 million dollars total. This does not include the architect's fees or the cost of the kennels and the barn for the farm or wild animals which Dave thought would be better for us to buy prebuilt and it on a concrete slab. Overall it was felt that we would be about 1.8 million for the total project. Next step is for Joe Sepot to develop the site footprint for the expansion.

REVIEW OF THE CAPITAL CAMPAING- an RFD has been published for bids for the capital campaign consultant. This will close on September 9th and MV and LB will be present at 11:00 on the 9th to open the responses. Once this is reviewed and the person designated to be the Capital Campaign consultant then we can continue to move forward with the Capital Campaign.

JA reviewed the scope of the campaign. She believes we can raise between \$500,000-\$800,000 by mid -March 2020 during the quiet phase. The campaign would then move to the public

phase March-December 2020. Building would begin in September or October 2020. Jen and Laura gave a review of the last planning meeting including the donor worksheet, next steps, etc.

Overall it was felt we could raise about 800,000 in the campaign and the town would have to issue a bond for the balance of 1 million

Eunice LaSala made a motion to adjourn the meeting. Laurie VanWilgen seconded the motion.

The meeting was adjourned at 7:20 PM.

Respectfully submitted,

Gretchen Dale

Secretary

Dan Cosgrove Animal Shelter Commission