

Branford RTM Administrative Services Committee Meeting Minutes

May 5, 2020

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Administrative Services Committee Members in Attendance:

Representatives: Greenberg, Austin, Sires, Adleman, Laich, Everson, Alfone.

Meeting Minutes:

Meeting called to order 7:03 pm

To hear and vote on the following Department Budgets as recommended by the Board of Finance to the Branford RTM:

Executive- A motion to approve the Executive Department Budget as recommend by the Board of Finance, \$373,575, was made and seconded by Reps. Alfone, and Sires.

An amended motion to reduce the Regular Wages and Salaries line by -104,170, was made by Rep. Greenberg, and seconded by Rep. Austin. The amended motion passed unanimously 7/0.

A motion to approve the Executive Department Budget as amended, for a total of \$269,405, was made and seconded by Reps. Alfone, and Sires. The motion passed with a vote of 6/1. Representative Everson was the minority no vote.

Executive Capital- A motion to approve the Executive Department Capital Budget as recommend by the Board of Finance vehicle replacement , 20,000, was made, and seconded, by Reps. Alfone, and Adleman. The motion passed 6/1. Representative Sires was the minority no vote.

Executive Capital- A motion to approve the Executive Department Capital Budget as recommend by the Board of Finance EV charging station , \$6,000, was made, and seconded, by Reps. Alfone, and Laich. The motion passed 6/1. Representative Sires was the minority no vote.

Town Clerk- A motion to approve the Town Clerk Department Budget as recommend by the Board of Finance, \$268,321, was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0.

Legislative- A motion to approve the Legislative Budget as recommend by the Board of Finance, \$18,088 was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0.

Legal Services- A motion to approve the Legal Services Budget as recommend by the Board of Finance, \$450,000, was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0.

Information Technology- A motion to approve the Information Technology Department Budget as recommend by the Board of Finance, \$889,208, was made and seconded by Reps. Alfone, and Austin. The motion passed unanimously 7/0.

Elections- A motion to approve the Elections Department Budget as recommend by the Board of Finance, \$175,022, was made and seconded by Reps. Alfone, and Austin. The motion passed unanimously 7/0.

Tax Collector- A motion to approve the Tax Collector Department Budget as recommend by the Board of Finance, \$270,797, was made and seconded by Reps. Alfone, and Adleman. The motion passed unanimously 7/0.

Probate Court- A motion to approve the Probate Court Budget as recommend by the Board of Finance, \$12,850, was made and seconded by Reps. Alfone, and Austin. The motion to approve the amendment passed unanimously 7/0.

East Shore District Health Department- A motion to approve the East Shore District Health Department Budget as recommend by the Board of Finance, \$213,704, was made and seconded by Reps. Alfone, and Sires.

An amended motion to increase the overall budget by \$1,054 was made by Rep. Alfone and seconded by Rep. Sires. The amended motion passed unanimously 7/0.

A motion to approve the East Shore District Health Department Budge as amended, for a total of \$270,776, was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0

Human Resources-A motion to approve the Human Resources Department Budget as recommend by the Board of Finance, \$313,828, was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0.

Labor Relations- A motion to approve the Labor Relations Budget as recommend by the Board of Finance, \$62,500 was made and seconded by Reps. Alfone, and Austin. The motion passed unanimously 7/0.

Elderly Services- A motion to approve the Elderly Services Budget as recommend by the Board of Finance, \$434,691 , was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0.

Elderly Services Capital- A motion to approve the Elderly Services Department Capital Budget as recommend by the Board of Finance, \$35,000, was made, and seconded by Reps. Alfone, and Adleman. The motion passed unanimously 7/0.

Board of Assessment Appeals-A motion to approve the Board of Assessment Appeals Budget as recommend by the Board of Finance, \$19,288, was made and seconded by Reps. Alfone and Austin. The motion passed unanimously 7/0.

Assessor- A motion to approve the Assessor Department Budget as recommend by the Board of Finance, \$451,678, was made and seconded by Reps. Alfone, and Austin. The motion passed unanimously 7/0.

Assessor Capital- A motion to approve the Assessors Department Capital Budget as recommend by the Board of Finance, \$160,000, was made, and seconded by Reps. Alfone, and Austin. The motion passed unanimously 7/0.

Human Services- A motion to approve the Human Services Department Budget as recommend by the Board of Finance, \$1,643,346, was made and seconded by Reps. Alfone, and Austin. The motion passed 6/0.
Representative Sires abstained.

The following items were added to the agenda with a 2/3 approval vote-

A motion to approve the recommendation of the Board of Finance to the RTM that the salaries for the Registrar of Voters increase by 2.5% for each year of their two year terms office.
A motion to approve was made, and seconded by Reps. Alfone, and Adleman. The motion passed unanimously 7/0

A motion to approve the recommendation of the Board of Finance to the RTM, with the exception of the 1st Selectman who has elected to take a 0% increase, that the salaries for the following elected officials increase by 2% for each year of their two year terms office: Second Selectman, Third Selectman, Treasurer, Board of Assessment Appeals, RTM Moderator, Finance Clerk, and RTM Clerk.
A motion to approve was made, and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0

A motion to approve the recommendation of the Board of Finance to the RTM that the salaries for the following elected officials increase by 2.5% for each year of their two year terms office:Town Clerk and Tax Collector.

A motion to approve was made, and seconded by Reps. Alfone, and Austin. The motion passed unanimously 7/0

There was a discussion about the Towns participation in the 2020 Neighborhood Assistance Act Program. No votes were taken at this time

A motion to adjourn was made and seconded by Reps., Austin and Laich at 9:05p.m. The motion passed unanimously 7/0.

Dated this 6th day of May, 2020

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee