

BRANFORD HUMAN SERVICES BOARD

January 08, 2019

The meeting was called to order at 8:05am.

Present: Peter Cimino, Bill Keane, Maria Storm, Sarah Lockery, Betty Haas, Jane Novick

Excused: Elizabeth Sattelberger, Tom Mahoney, Kevin Halloran, Ed Mapp

- I. **Minutes:** Minutes from December 11, 2018 meeting were read and approved.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Fees and Statistics:** Currently on track to meet the revenue goal of \$420,000, not including grants, for this fiscal year.
- IV. **Social Services/Basic Needs Account:** As of 01/08/2019, the balance of the Special Revenue Fund was \$660,843.32. The balance of the Basic Needs account was \$152,889.92. The balance of the Donation account was \$86,095.95.
- V. **Revisions to Policy Manual:** Plan for the revisions to the policy manual will be presented at the next Strategic Planning meeting.
- VI. **Director's Report:**
 - *Logo Design* – Peter is meeting with a graphic designer to come up with a new logo for BCC.
- VII. **Old Business:**
 - *Case Manager* – Hollye Lane, Case Manager, increased hours to full-time effective yesterday.
- VIII. **New Business:** No new business was presented.
- IX. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, January 8, 2019 at 8:00am at Branford Counseling Center, 342 Harbor Street, Branford, CT 06405.

Minutes submitted by Jennifer Sylvia.