

BRANFORD HUMAN SERVICES BOARD

January 10, 2023

Board Members –

Present: Sarah Lockery, Vincent Ragonese, Mary Grande, Lexie Klarman, John Mooney, Mary Perry, Elizabeth Sattelberger, James Integlia

Absent: N/A

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

Jim Rochford, RochfordCOACH Business Coaching

The meeting was called to order at 8:04am.

- I. Minutes:** Minutes from December 13, 2022 meetings were read and approved.
- II. Communications:** No communications of significance received since last meeting.
- III. Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2022-2023 to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2022-2023 to date were discussed as well. Update also provided on YSB grant and ARPA funds.
- IV. Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for December 2022.
 - Intakes have been reopened – limited afternoon/evening slots available at this time.
 - Prioritizing referrals from the schools and Police Social Worker.
- V. Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau.
 - Continue to see an increasing need for low income housing, fuel assistance, etc.
 - Update given on this past year's Secret Santa Program.
- VI. Public Relations/Fundraising:** Next meeting scheduled for today.
- VII. Director's Report:**
 - *RochfordCOACH Business Coaching* – Jim Rochford from RochfordCOACH Business Coaching joined the meeting to speak with the Board and offer suggestions on how the Board can better fulfill their responsibilities per the Town Charter and Board bylaws.
- VIII. Old Business:** No old business was presented.
- IX. New Business:**
 - *New Board Member* – A new Board member, James Integlia, has been appointed and was introduced to the Board.

Minutes submitted by Jennifer Sylvia.

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- X. Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, February 14, 2023 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.