

BRANFORD HUMAN SERVICES BOARD

January 11, 2022

Board Members –

Present: Sarah Lockery, Betty Haas, Vincent Ragonese, Mary Grande, John Mooney, Mary Perry

Absent: Lexie Klarman, Elizabeth Sattelberger

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Executive Supervisor: Jennifer Sylvia

The meeting was called to order at 8:10am.

- I. **Minutes:** Minutes from December 14, 2021 meetings were read and approved.
- II. **Communications:** Received budget letter and forms from Town for FY 2023.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2021-2022 to date were discussed with the Board.
- IV. **Clinical Services:** Statistics and demographics of current clients as well as caseloads, admissions, and discharges were presented to the Board.
 - *Case Reviews* – Quarterly case reviews are under way.
 - *New Hires* – New hires are continuing to increase their caseload sizes and productivity.
- V. **Social Services/Basic Needs Account:** Social Services/Basic Needs accounts for fiscal year 2021-2022 to date were discussed with the Board.
- VI. **Public Relations/Fundraising:** Peter Cimino and Mary Grande met with James Finch and Kathryn LaBanca from the Town's Finance Department to discuss the possibility of a mobile credit card machine for the Gala as well as services such as Eventbrite for ticket sales.
- VII. **Director's Report:**
 - *Blight Ordinance* – Effective January 1st, 2022. BCCS may be called in to help assist in hoarding situations or with other mental health concerns.
- VIII. **Old Business:** No old business was presented.
- IX. **New Business:** No new business was presented.
- X. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, February 8, 2022 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.

Minutes submitted by Jennifer Sylvia.