

BRANFORD HUMAN SERVICES BOARD

February 8, 2022

Board Members –

Present: Sarah Lockery, Betty Haas, Mary Grande, John Mooney, Mary Perry, Lexie Klarman, Elizabeth Sattelberger

Absent: Vincent Ragonese

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Supervisor: Jennifer Sylvia

The meeting was called to order at 8:03am.

- I. **Minutes:** Minutes from January 11, 2022 meeting were read and approved.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2021-2022 to date were discussed with the Board.
- IV. **Clinical Services:** Statistics and demographics of current clients as well as caseloads, admissions, and discharges were presented to the Board.
 - *Groups* – Several new groups, including a bereavement/traumatic loss group, are scheduled to start for clients in the next few months.
 - *Interns* – Will resume hosting 2nd year MSW interns.
 - *Police Social Worker* – Increase in referrals coming from police social worker.
- V. **Social Services/Basic Needs Account:** Social Services/Basic Needs accounts for fiscal year 2021-2022 to date were discussed with the Board. Seeing an increase in calls for rental assistance, but unable to assist with large back due rent amounts.
- VI. **Public Relations/Fundraising:** Moving forward with purchasing a mobile credit card reader to allow for accepting donations at the gala. No other updates at this time.
- VII. **Director's Report:**
 - *Budget* – Working on the budget for Fiscal Year 2022-2023. Child Team Lead position, part-time office assistant, and separation of Medical Director from Child Psychiatrist position added to budget.
 - *Coronavirus State and Local Fiscal Recovery Funds* – Submitted “wish list” to Finance Department for possible allocations of recovery funds to BCCS.
- VIII. **Old Business:** No old business was presented.
- IX. **New Business:** The Board has requested that various staff members be scheduled to attend upcoming Board meetings in order to meet the Board and discuss their positions in the agency. Danielle Suraci, Police Social Worker, will be asked to attend the March meeting.

Minutes submitted by Jennifer Sylvia.

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- X. Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, March 8, 2022 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.