

BRANFORD HUMAN SERVICES BOARD

February 14, 2023

Board Members –

Present: Sarah Lockery, Vincent Ragonese, Mary Grande, Lexie Klarman, John Mooney, Elizabeth Sattelberger, James Integlia

Absent: Mary Perry

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:06am.

- I. **Minutes:** Minutes from January 10, 2023 meetings were read and approved.
- II. **Communications:** The First Selectman has requested a volunteer from the Board to join the Branford Housing Authority. Received reappointment letters for two Board members, Vincent Ragonese and John Mooney.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2022-2023 to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2022-2023 to date were discussed as well. Update also provided on YSB grant and ARPA funds.
- IV. **Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for January 2023 as well as FY2022-2023 to date.
  - Case reviews for clinical services have been completed for current caseloads.
  - One full-time clinician is currently on FMLA until April 24, 2023.
- V. **Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau.
  - Social Services continues to see an increasing need for rental assistance, low income housing, fuel assistance, etc.
  - Have been assisting with replacing and repairing furnaces and hot water heaters through the Basic Needs Program.
- VI. **Public Relations/Fundraising:** Next meeting scheduled for today. Softball game scheduled for May 21<sup>st</sup>, 2023.
- VII. **Director's Report:**
  - *Budget* – Peter presented the highlights of the FY2023-2024 that will be proposed to the Town. The Board will be informed of the dates for the budget hearings.
- VIII. **Old Business:** No old business was presented.
- IX. **New Business:** No new business was presented.

*Minutes submitted by Jennifer Sylvia.*

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- X. Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, March 14, 2023 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.