

# BRANFORD HUMAN SERVICES BOARD

March 12, 2024

## Board Members –

Present: John Mooney, Mary Grande, Vincent Ragonese, Elizabeth Sattelberger, Mary Perry, Lexie Klarman, Andy Marlatt

Absent: Sarah Lockery, James Integlia

## Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

The meeting was called to order at 8:02am.

- I. **Minutes:** Minutes from January 9, 2024 meetings were read and approved.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year to date were discussed as well. Update also provided on YSB grant and ARPA funds.
- IV. **Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for previous month as well as fiscal year to date.
  - A new full-time clinician was hired, Dmitri Alvarado, and started yesterday.
  - Intakes are open.
  - New policy for clients that are medication management only being assigned to a primary clinician and seen once every 6 months for therapy check-in.
  - Continue to work towards being a short-term, solutions focused model for therapy, but there are not enough prescribers in the community to transfer clients for medication management once they complete treatment at BCCS.
- V. **Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau.
- VI. **Public Relations/Fundraising:**
  - The presentation about the Police Social Worker that was held at the Blackstone Library received great, positive feedback from attendees. The Board suggested doing another similar presentation again in the fall.
  - There will be a fundraiser/presentation about BCCS' Basic Needs Program on March 24<sup>th</sup> at the Vanguard Cigar Club in Branford.
  - Tickets for Branford Rotary's Braffle go on sale April 1<sup>st</sup>, with proceeds going to BCCS.
  - Will be participating at two separate events for the Week of the Child – at the Shoreline YMCA and a Pancake Breakfast on Saturday, April 20<sup>th</sup>.
  - Multiple upcoming events planned, including 2<sup>nd</sup> Annual Charity Softball Game on May 18<sup>th</sup>.

*Minutes submitted by Jennifer Sylvia.*

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**VII. Director's Report:**

- Fiscal Year 2024-2025 budget process is currently underway.
- Looking at working more closely with Branford schools starting in Fiscal Year 2025-2026.
- Office Assistant has been hired and will start on April 1<sup>st</sup>.

**VIII. Old Business:** No old business was presented.

**IX. New Business:** No new business was presented.

**X. Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, April 9, 2024 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.