

BRANFORD HUMAN SERVICES BOARD

April 11, 2023

Board Members –

Present: Mary Grande, Lexie Klarman, Elizabeth Sattelberger, Mary Perry, Sarah Lockery, Vincent Ragonese, Andy Marlatt

Absent: James Integlia, John Mooney

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:06am.

- I. Minutes:** Minutes from March 14, 2023 meetings were read and approved.
- II. Communications:** No communications of significance received since last meeting.
- III. Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2022-2023 to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2022-2023 to date were discussed as well. Update also provided on YSB grant and ARPA funds.
- IV. Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for previous month as well as FY2022-2023 to date.
 - Intakes on hold until full-time clinician returns from FMLA medical leave.
 - Will be getting an LPC intern for the summer and two MSW interns in the fall.
 - Several upcoming parenting presentations to be hosted by BCCS.
 - No show rates decreasing, in part as a result of the Vital Interaction automated messaging system now being used.
- V. Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau.
 - Police Social Worker Danielle Suraci and Executive Director Peter Cimino have joined a statewide coalition for police social workers.
- VI. Public Relations/Fundraising:** Next meeting scheduled for today.
 - Preschool Fair/Week of the Child Pancake Breakfast, Sunday April 23rd, 9am-10am
 - Softball game scheduled for May 21st, 2023
 - Looking in to sponsoring a CDR Dinner on the Green in the summer
- VII. Director's Report:**
 - *New Board Member* – Andy Marlatt was introduced to the Board as the newest member.
 - *Budget* – The Board will be informed of the upcoming dates for the budget hearings.
- VIII. Old Business:** No old business was presented.

Minutes submitted by Jennifer Sylvia.

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IX. New Business: No new business was presented.

X. Any other business that may properly come before the Board: No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, May 9, 2023 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.