

BRANFORD HUMAN SERVICES BOARD

April 12, 2022

Board Members –

Present: Sarah Lockery, Mary Grande, Lexie Klarman, Elizabeth Sattelberger, Vincent Ragonese, Mary Perry

Absent: Betty Haas, John Mooney

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

Guest Speakers –

Hollye Lane, Community Case Manager

Jeff Kikosicki, Youth Outreach/Community Case Manager

The meeting was called to order at 8:04am.

- I. **Minutes:** Minutes from March 8, 2022 meeting were read and approved.
- II. **Communications:** Optum insurance conducted a recertification audit on Friday, April 8<sup>th</sup>. Results were received on April 11<sup>th</sup>, indicating a Facility Site Audit Review score of 100% and a Treatment Record Review score of 95%, with scores of 85% or higher considered passing.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2021-2022 to date were discussed with the Board.
- IV. **Clinical Services:** Statistics and demographics of current clients as well as caseloads, admissions, and discharges were presented to the Board.
- V. **Social Services/Basic Needs Account:** Social Services/Basic Needs accounts for fiscal year 2021-2022 to date were discussed with the Board.
- VI. **Public Relations/Fundraising:** Meetings of subcommittee to resume the first week of May.
- VII. **Director's Report:**
  - *Budget* – The budget was passed by the Board of Finance and presented to the RTM's Administrative Services Committee. Still awaiting approval by the full RTM.
  - *Connecticut General Assembly's Judiciary Committee* – There is a bill being presented to the Judiciary Committee that would allow clinical social workers or APRN's that are a part of any collaborative program or partnership established between a law enforcement unit and a behavioral health and social service agency.
- VIII. **Old Business:** No old business was presented.
- IX. **New Business:** Guest speakers Hollye Lane and Jeff Kikosicki, Community Case Managers, spoke to the Board about their roles.

*Minutes submitted by Jennifer Sylvia.*

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- X. Any other business that may properly come before the Board:** The Board has requested a change to the agenda. Going forward, agenda item #5 will be changed to “Social Services” and will be used as an opportunity to provide updates on Social Services, Case Management, and Police Social Work.

The next meeting of the Branford Human Services Board will take place on Tuesday, May 10, 2022 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.