

BRANFORD HUMAN SERVICES BOARD

May 9, 2023

Board Members –

Present: Lexie Klarman, Mary Perry, Sarah Lockery, Vincent Ragonese, Andy Marlatt, James Integlia, John Mooney

Absent: Mary Grande, Elizabeth Sattelberger

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:04am.

- I. **Minutes:** Minutes from April 11, 2023 meetings were read and approved with the corrections.
 - Lexie Klarman was incorrectly marked as present for the April 11, 2023 meeting.
 - Sarah Lockery asked that it be noted in the Communications for the April 11, 2023 meeting that she had emailed First Selectman James Cosgrove regarding a member of the Human Services Board serving on the Town's Housing Authority Board.
- II. **Communications:** Received donations of \$500 from the Rev. Dr. Martin Luther King, Jr. Heritage Foundation and \$15,000 from Homemaker Thrift Shop.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2022-2023 to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2022-2023 to date were discussed as well. Update also provided on YSB grant and ARPA funds.
- IV. **Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for previous month as well as FY2022-2023 to date.
 - Intakes have resumed now that a full-time clinician has returned from FMLA leave.
 - Will be getting an LPC intern for the summer and two MSW interns in the fall.
 - With the end of the Public Health Emergency (PHE) on May 11, 2023, will be moving to mostly in person appointments with telehealth appointments being available for those with undue hardships.
- V. **Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau.
 - Social Services is seeing an increase need for home heating oil and kerosene.
 - Clients expressing frustration with not getting responses from CRT's Energy Assistance Program.
- VI. **Public Relations/Fundraising:** Next meeting scheduled for today.
 - Charity softball game scheduled for May 21st, 2023
 - Sponsoring a senior scholarship for Branford High School
 - Doing an event with Branford High School's Mental Health Matters Club
 - Will be at the Branford Festival

Minutes submitted by Jennifer Sylvia.

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VII. Director's Report:

- *Budget* – Awaiting final approval.
- *Braffle* – Branford Rotary's 3rd Annual Braffle has been a huge success, with most of the proceeds going to BCCS' Basic Need's Program.
- *RCM Services* – Looking in to contracting with a revenue cycle management system.

VIII. Old Business: No old business was presented.

IX. New Business: No new business was presented.

X. Any other business that may properly come before the Board: August's Board will be cancelled to accommodate summer vacation schedules.

The next meeting of the Branford Human Services Board will take place on Tuesday, June 13, 2023 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.