

BRANFORD HUMAN SERVICES BOARD

May 10, 2022

Board Members –

Present: Sarah Lockery, Mary Grande, Lexie Klarman, Elizabeth Sattelberger, Vincent Ragonese

Absent: John Mooney, Mary Perry

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:06am.

- I. **Minutes:** Minutes from April 12, 2022 meeting were read and approved.
- II. **Communications:** Received a communication from Board member Elizabeth Haas, stating that she was resigning from the Board. Board Chair Sarah Lockery reached out to State Senator Christine Cohen regarding House Bill 5372. The Senator responded that she is interested in meeting the Police Social Worker, as well as other staff at BCCS.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2021-2022 to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2021-2022 to date were discussed as well.
- IV. **Clinical Services:** Statistics and demographics of current clients as well as caseloads, admissions, and discharges were presented to the Board.
- V. **Social Services:** Updates were given on Social Services, Case Management, and Police Social Worker.
- VI. **Public Relations/Fundraising:** It was decided that the Gala will be postponed for another year, as there is the potential for another Covid-19 surge in the fall. In the meantime, a PR/fundraising subcommittee will be formed to develop a plan for the next year.
- VII. **Director's Report:**
 - *Budget* – Awaiting final approval of the budget.
 - *Personnel Changes* – A part-time APRN has resigned, but a new one has been identified as a replacement. Beginning to look for a new Medical Director as well.
- VIII. **Old Business:** No old business was presented.
- IX. **New Business:** No new business was presented.
- X. **Any other business that may properly come before the Board:** Will discuss at June meeting whether or not to cancel July or August's Board meeting to accommodate summer vacation schedules.

Minutes submitted by Jennifer Sylvia.

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The next meeting of the Branford Human Services Board will take place on Tuesday, June 14, 2022 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.