

BRANFORD HUMAN SERVICES BOARD

May 14, 2019

The meeting was called to order at 8:07am.

Present: Peter Cimino, Bill Keane, Sarah Lockery, Maria Storm, Jane Novick, Elizabeth Sattelberger

Excused: Ed Mapp, Betty Haas

- I. **Minutes:** Minutes from April 9, 2019 meeting were read and approved.
- II. **Communications:** The meeting was attended by Branford resident Wayne Cooke and he requested that a letter he wrote and mailed to the Board be read on record. A letter was received from Wayne Cooke dated 05/10/2019 and was read to the Board by Peter. He also distributed a booklet titled “How lies, fraud, and cover-up kept Costco out of Branford” to the Board.
- III. **Fees and Statistics:** The waitlist for clinical services continues to be addressed. The expected revenue for this fiscal year will surpass the budgeted amount by over \$80,000.
- IV. **Social Services/Basic Needs Account:** The Rental Subsidy Fund currently has 7 people enrolled and 2 more are pending. The goal is to have a total of 15 people enrolled and it is expected that this goal will be reached.
- V. **Revisions to Policy Manual:** Sarah sent information last month. Work has begun on the manual.
- VI. **Director’s Report:**
  - *Logo* – Proposed versions of a new logo were presented to the Board for review.
  - *Budget* – The request for a generator was denied; however, money to repair the water leak in the foundation of the building was approved. The RTM Administrative services committee cut \$23,775 from the revenue amount. This was in response to the fund balance amount and how BCC should use available dollars to reduce the request from tax dollars.
- VII. **Old Business:** No old business was presented.
- VIII. **New Business:** No new business was presented.
- IX. **Any other business that may properly come before the Board:**
  - Bill Keane indicated he was offended by the large poster presented by Wayne Cooke indicating 3 individuals depicted as fraudulent actors.

The next meeting of the Branford Human Services Board will take place on Tuesday, June 11<sup>th</sup>, 2019 at 8:00am at Branford Counseling Center, 342 Harbor Street, Branford, CT 06405.

*Minutes submitted by Jennifer Sylvia.*