

BRANFORD HUMAN SERVICES BOARD

June 10, 2025

Board Members –

Present: Sarah Lockery, Mary Grande, Lexie Klarman, Vincent Ragonese, Andy Marlatt, Elizabeth Sattelberger, Mary Perry

Absent: James Integlia, John Mooney

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:03am.

- I. **Minutes:** Minutes from May 13th, 2025 were read and approved.
- II. **Communications:** Notified by Optum that the agency had received an Agency Site Audit Review score of 92% and a Treatment Record Review score of 94%, with a score of 85% and higher considered passing.
- III. **Revenue:** Income, accounts receivable, and billable services for fiscal year to date were discussed with the Board.
- IV. **Clinical Services:** Currently closed for intakes, but triaging in urgent referral from police social worker or school social workers. New hire replacing clinician that left on 06/06 will be starting on 07/21. Part-time clinician retiring on 06/27 and are currently looking to hire a new part-time clinician.
- V. **Social Services:**
 - a) **Donations** - Social Services/Basic Needs accounts for fiscal year to date were discussed.
 - b) **Services** - Updates were given on Social Services for fiscal year to date. The new Social Services CharityTracker database was also introduced to Board members. In the process of interviewing for a new case manager that will operate out of the Senior Center.
- VI. **Public Relations/Fundraising:** BCCS' 3rd Annual Charity Softball Game was a great success and raised over \$7,000 for the Basic Needs Program. BCCS awarded a scholarship to a Branford High School senior who will be pursuing a degree in the human services field. BCCS will also be at the Branford Festival.
- VII. **Director's Report:** Working with the Baptist Church in Branford to help identify residents in need of assistance with things such as landscaping or repairs as a part of their mission trips in the community. Also discussed the possibility of hiring a clinician that specializes in substance abuse with the funds from the opiate settlement money given to the town.
- VIII. **Old Business:** No new business was presented.

Minutes submitted by Jennifer Sylvia.

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- IX. New Business:** The Board agreed unanimously to cancel the August 12th board meeting to accommodate summer vacation schedules.
- X. Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, July 8th, 2025, at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.