

BRANFORD HUMAN SERVICES BOARD

June 13, 2023

Board Members –

Present: John Mooney, James Integlia, Mary Grande, Sarah Lockery, Andy Marlatt, Elizabeth Sattelberger

Absent: Mary Perry, Vincent Ragonese, Lexie Klarman

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:03am.

- I. **Minutes:** Minutes from May 9, 2023 meetings were read and approved.
- II. **Communications:** Peter Cimino was notified by State Representative Robin Comey that Branford Counseling & Community Services was being considered for a state grant.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2022-2023 to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2022-2023 to date were discussed as well. Update also provided on YSB grant and ARPA funds.
- IV. **Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for previous month as well as FY2022-2023 to date.
 - Part-time clinician is currently out on short-term medical leave.
 - An LPC intern will be here for the summer.
 - Beginning to receive referrals from Branford School Based Health for children that need to be seen during the summer when school is not in session.
 - Will be getting one child psychiatrist fellow from Yale in July. Two current fellows will be ending their placements in June.
- V. **Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau.
 - Social Services has seen an increase in emergency housing needs.
 - A large number of clients were helped with utility payments.
 - Continue to see an increase in rent prices and people unable to afford.
- VI. **Public Relations/Fundraising:** Next meeting scheduled for today.
 - The charity softball game was a great success. Very well attended.
 - Sponsoring a senior scholarship for Branford High School
 - Doing an event with Branford High School's Mental Health Matters Club.
 - Will be at the Branford Festival from 8am – 3pm on Saturday.
- VII. **Director's Report:**
 - *Budget* – Purchase of an electric vehicle for agency use as well as the completion of the second half of the front office renovation were approved.

Minutes submitted by Jennifer Sylvia.

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- *RCM Services* – Looking in to contracting with a revenue cycle management system.
- Looking to partner with East Shore Health District on opioid education and prevention efforts.

VIII. Old Business: August's Board meeting will be cancelled to accommodate summer schedules.

IX. New Business: The Board will be hosting a lunch for BCCS staff as a thank you for all of their hard work and dedication, especially during the pandemic.

X. Any other business that may properly come before the Board: No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, July 11, 2023 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.