

BRANFORD HUMAN SERVICES BOARD

September 13, 2022

Board Members –

Present: Sarah Lockery, Elizabeth Sattelberger, Vincent Ragonese, Mary Grande, Lexie Klarman

Absent: John Mooney, Mary Perry

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:09am.

- I. **Minutes:** Minutes from May 10, 2022 and July 12, 2022 meetings were read and approved.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2021-2022 were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2021-2022 were discussed as well.
- IV. **Clinical Services:** Statistics and demographics of current clients as well as caseloads, admissions, and discharges were presented to the Board.
 - *Staffing Changes* – New full-time and part-time LCSW clinicians hired. New Medical Director hired.
 - *Intakes* – Clinical intake was temporarily closed, but has now reopened.
- V. **Social Services:** Updates were given on Social Services, Case Management, and Police Social Worker. Board asked for future updates on Youth Services Bureau to be included in the next meeting.
- VI. **Public Relations/Fundraising:** Marketing/PR subcommittee initial meeting was held on August 9th. Next meeting scheduled for today.
- VII. **Director's Report:**
 - *Secret Santa* – Secret Santa Program will be done jointly with Branford Parks and Rec department this year.
 - *ARPA* – \$100,000 ARPA funds are being used to help pay rents and utilities. 1,000 gallons of home heating oil purchased for the upcoming winter months.
 - *Consumer Satisfaction Survey* – Annual Consumer Satisfaction Survey completed, as required by DPH. Overall, very positive responses from clients.
- VIII. **Old Business:** No old business was presented.
- IX. **New Business:** No new business was presented.

Minutes submitted by Jennifer Sylvia.

BRANFORD HUMAN SERVICES BOARD

September 13, 2022

- X. Any other business that may properly come before the Board:** November's Board meeting originally scheduled for November 8th will be cancelled and a special meeting will be scheduled for November 1st.

The next meeting of the Branford Human Services Board will take place on Tuesday, October 11, 2022 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.