

BRANFORD HUMAN SERVICES BOARD

November 12, 2019

The meeting was called to order at 8:07am.

Present: Peter Cimino, Betty Haas, Sarah Lockery, Jane Novick, Lexi Klarman, Bill Keane, John Mooney

Excused: Ed Mapp, Elizabeth Sattelberger, Maria Storm

- I. **Minutes:** Minutes from October 8, 2019 meeting were read and approved.
- II. **Communications:** No communications of significance were received.
- III. **Income (donations, fees, etc.):** Donations are down significantly compared to last year. One contributing factor is that the Hampton Trust has ended.
- IV. **Statistics:** The Board has requested information on the number of active cases, number of direct service hours in past month, and number on waitlist for the next meeting.
- V. **Social Services/Basic Needs Account:** Expenditures are up from last year. The Board also requested information on the number of utilities paid, income/donation amounts, and number of rents paid for the next meeting.
- VI. **Director's Report:**
 - *Open House* – The Open House was very successful, great turnout.
- VII. **Old Business:** No old business was presented.
- VIII. **New Business:**
 - *Holiday Dinner* – The annual Holiday Dinner is scheduled for Tuesday, December 10. Volunteers needed starting at 4pm.
 - *50th Anniversary Gala* – Scheduled for Friday, May 15th. More details to follow.
 - *Public Relations/Fundraising* – It was suggested that a new agenda item, Public Relations/Fundraising, be added.
 - *Internships* – The Board proposed offering an internship to a college student to help create a Public Relations campaign. Jane will explore contact at University of New Haven.
- IX. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, December 10, 2019 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.

Minutes submitted by Jennifer Sylvia.